

**Increasing the capacity
of our communities to
engage with technology**

SharePoint – Connect and empower your organisation

Stefanie Kechayas – Senior ICT Advisor

skechayas@infoxchange.org.au - 17 February 2015

Today

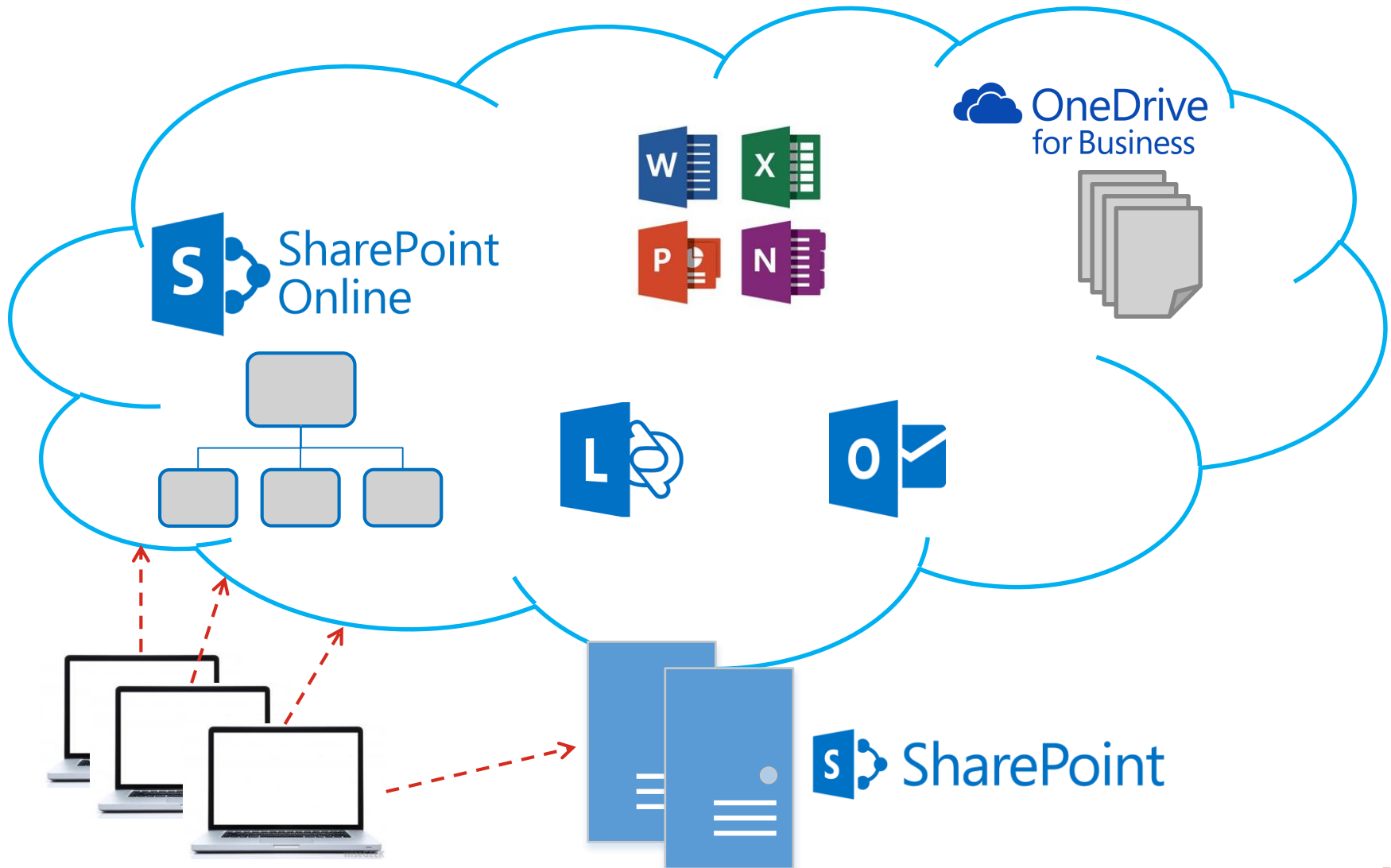
1. What is SharePoint?
2. Why use SharePoint?
 - a. Some examples
3. Alternatives/complimentary systems
4. Best practice and important things to remember

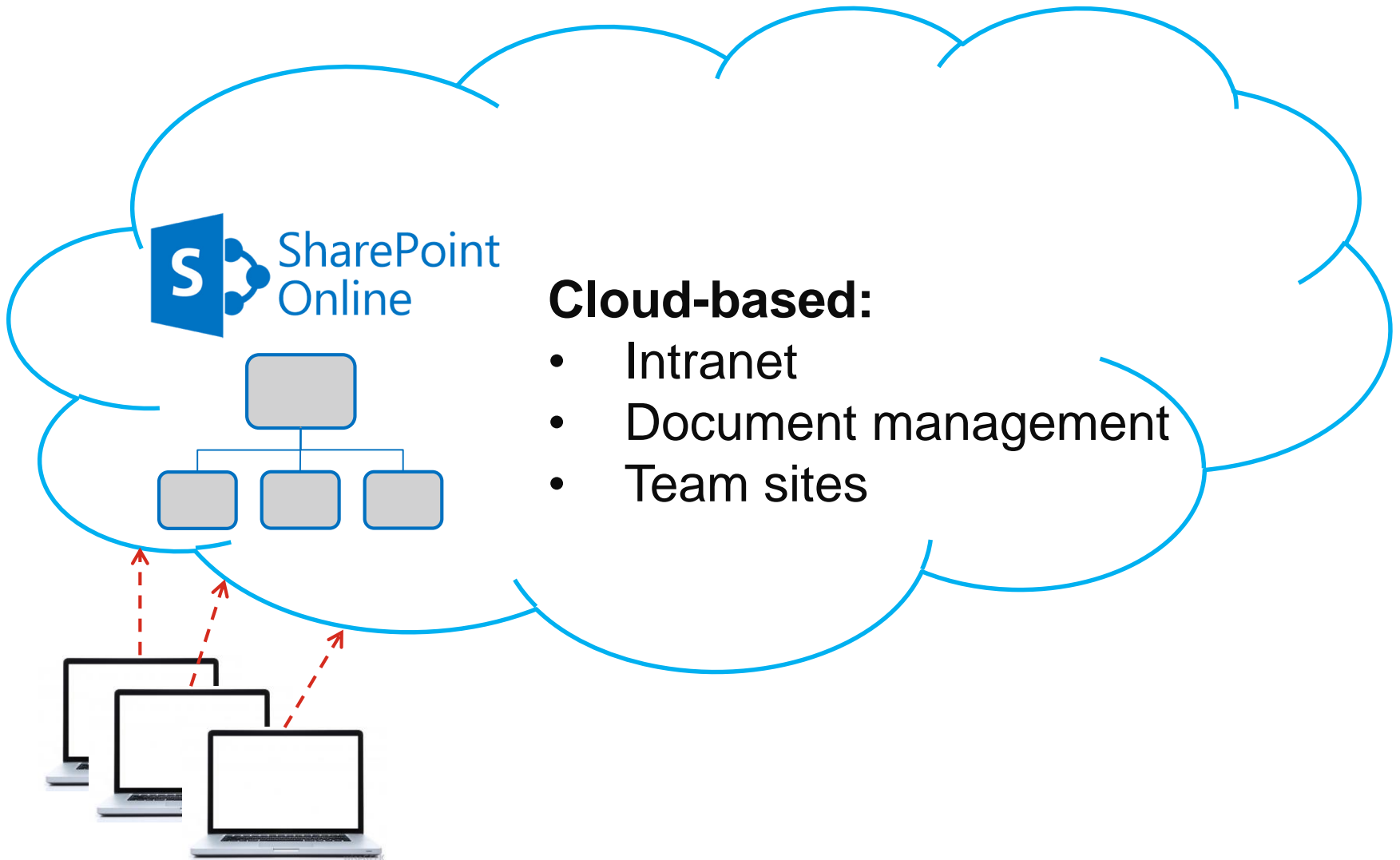
“Infoxchange is leading the way in providing technology to the not-for-profit sector and creating a more digitally inclusive society”

What is SharePoint?

SharePoint is the system that organisations use to build secure internal websites – **intranets**.

- » Once used by big organisations as their intranet platform or content management system (CMS), and it was a server (on premises) product.
- » Now it's available online as part of the Office 365 suite.
 - You need an Office 365 subscription to access SharePoint Online sites.
 - Accessed via a web browser, such as Internet Explorer, Chrome or Firefox.
- » You can use it as a secure place to store, organise, share, and access information from almost any device.



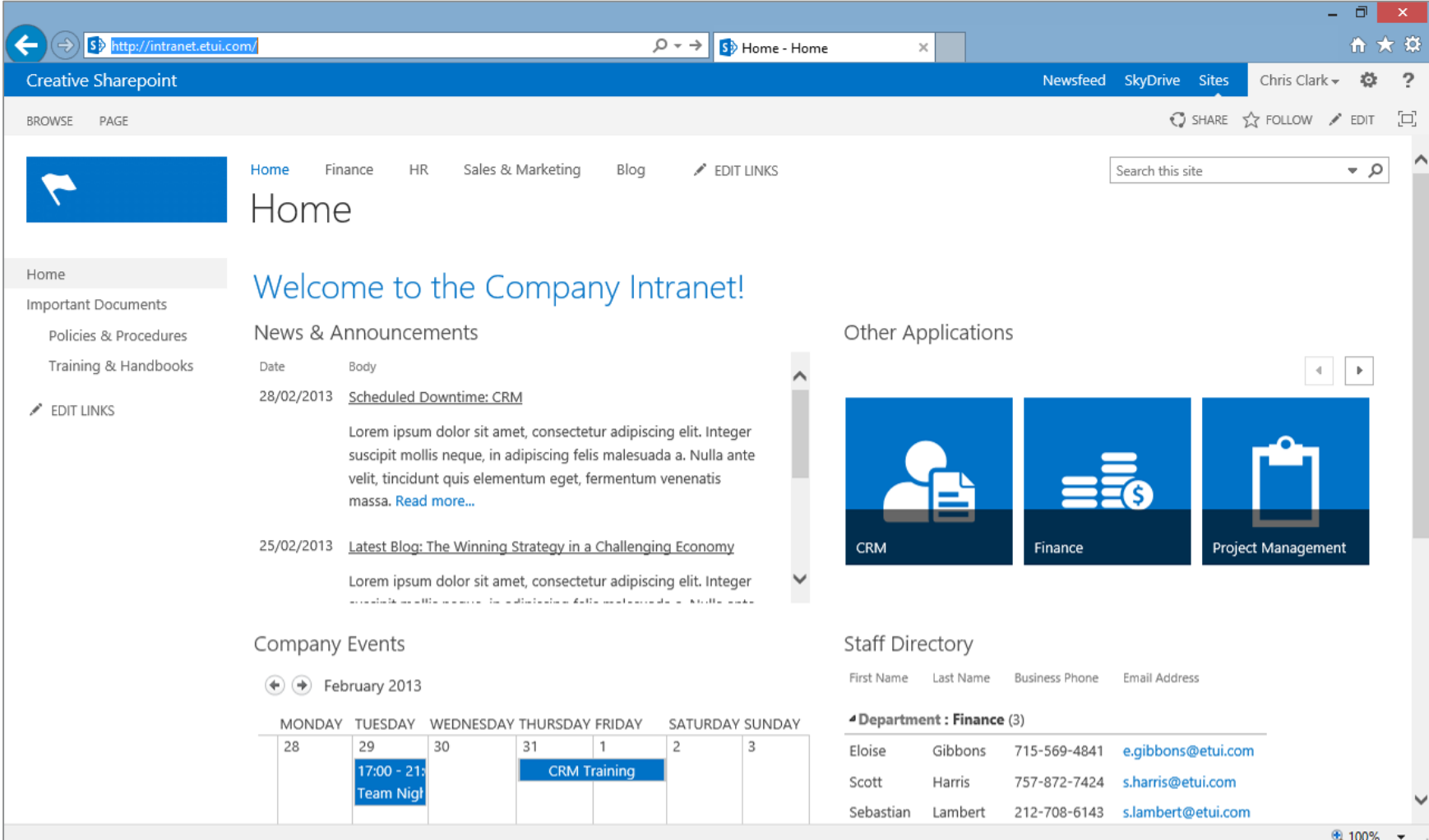


“At Infoxchange we are passionate about equal access to technology in a digitally inclusive society”

Why use SharePoint?

SharePoint does...

- » **Intranet** – Serves as the platform for organisation's internal homepage, a central hub of useful information and communication for businesses.
- » **Document management** – Provides sophisticated document libraries for storing and working on documents.
- » **Team sites** – Supports teams working on projects together by providing a centralised spot for tasks, calendars, documents, links and other useful tools.



The screenshot shows a SharePoint Intranet site for 'Creative Sharepoint'. The browser address bar shows 'http://intranet.etui.com/'. The site has a blue header with navigation links: Newsfeed, SkyDrive, Sites, and a user profile for Chris Clark. Below the header is a search bar and a 'SHARE' button. The main content area is titled 'Home' and features a large blue banner with the text 'Welcome to the Company Intranet!'. To the left of the banner is a sidebar with 'Important Documents' including 'Policies & Procedures' and 'Training & Handbooks'. Below the banner is a 'News & Announcements' section with two entries: 'Scheduled Downtime: CRM' dated 28/02/2013 and 'Latest Blog: The Winning Strategy in a Challenging Economy' dated 25/02/2013. To the right of the news section is a 'Company Events' calendar for February 2013, showing a 'Team Night' on Tuesday 29th and 'CRM Training' on Thursday 31st. Further right is an 'Other Applications' section with icons for CRM, Finance, and Project Management. At the bottom right is a 'Staff Directory' section for the Finance department, listing three staff members: Eloise Gibbons, Scott Harris, and Sebastian Lambert, with their business phone numbers and email addresses.

Home Finance HR Sales & Marketing Blog EDIT LINKS

Search this site

Welcome to the Company Intranet!

News & Announcements

Date	Body
28/02/2013	Scheduled Downtime: CRM Lorem ipsum dolor sit amet, consectetur adipiscing elit. Integer suscipit mollis neque, in adipiscing felis malesuada a. Nulla ante velit, tincidunt quis elementum eget, fermentum venenatis massa. Read more...
25/02/2013	Latest Blog: The Winning Strategy in a Challenging Economy Lorem ipsum dolor sit amet, consectetur adipiscing elit. Integer suscipit mollis neque, in adipiscing felis malesuada a. Nulla ante velit, tincidunt quis elementum eget, fermentum venenatis massa. Read more...

Company Events

February 2013

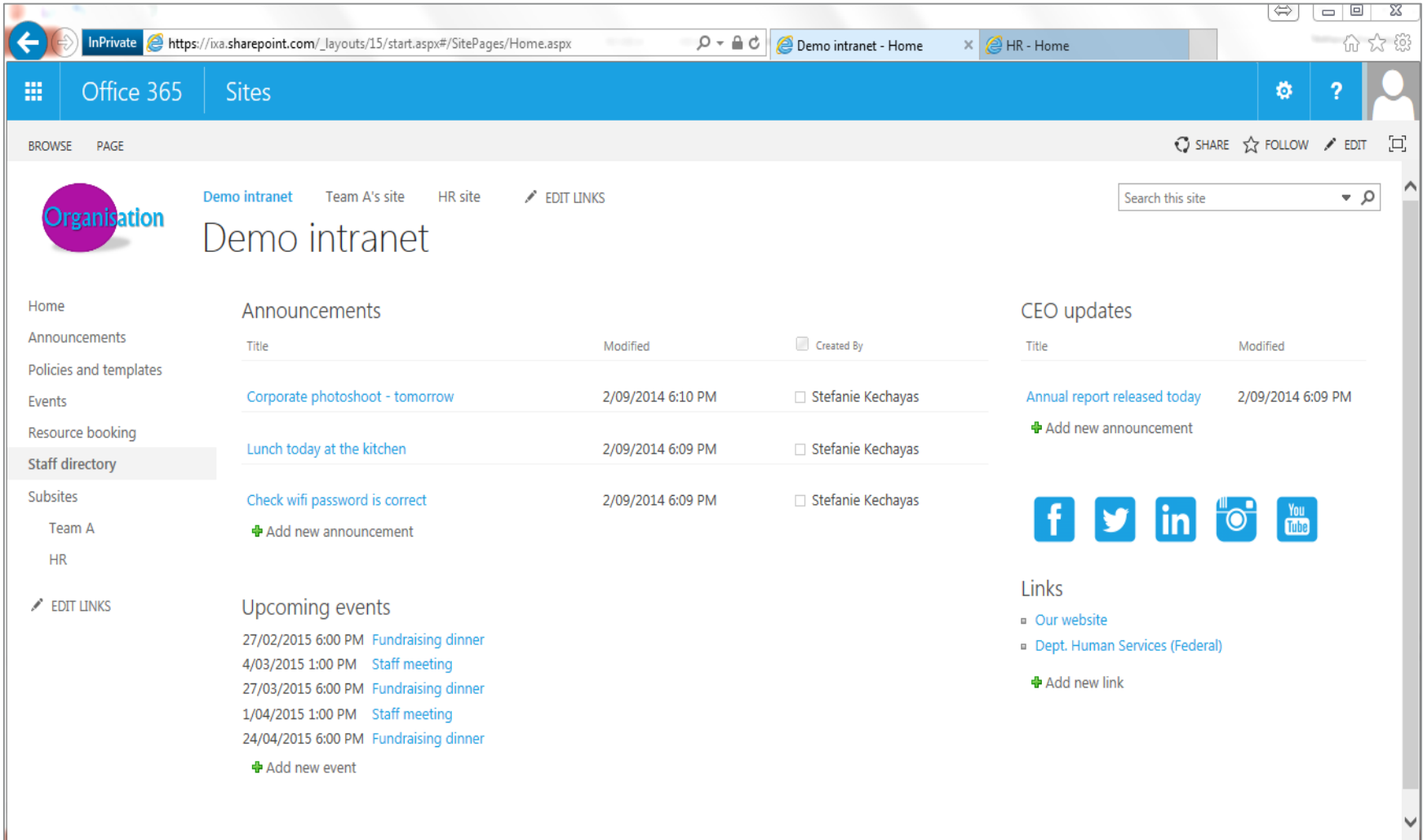
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
28	29 17:00 - 21:00 Team Night	30	31 CRM Training	1	2	3

Other Applications

- CRM
- Finance
- Project Management

Staff Directory

First Name	Last Name	Business Phone	Email Address
Department : Finance (3)			
Eloise	Gibbons	715-569-4841	e.gibbons@etui.com
Scott	Harris	757-872-7424	s.harris@etui.com
Sebastian	Lambert	212-708-6143	s.lambert@etui.com



The screenshot shows a SharePoint Intranet site with a blue header bar containing 'Office 365' and 'Sites'. The main content area is titled 'Demo intranet' and features a left-hand navigation menu with options like 'Home', 'Announcements', 'Policies and templates', 'Events', 'Resource booking', 'Staff directory', and 'Subsites'. The 'Staff directory' is currently selected. The main content area is divided into three sections: 'Announcements', 'Upcoming events', and 'CEO updates'. The 'Announcements' section contains a table with columns for 'Title', 'Modified', and 'Created By'. The 'Upcoming events' section lists several events with dates and times. The 'CEO updates' section contains a single announcement and a link to 'Add new announcement'. The right-hand side of the page features social media icons for Facebook, Twitter, LinkedIn, Instagram, and YouTube, along with a 'Links' section containing links to 'Our website' and 'Dept. Human Services (Federal)'.

Office 365 Sites

BROWSE PAGE

SHARE FOLLOW EDIT

Search this site

Organisation

Demo intranet Team A's site HR site EDIT LINKS

Home

Announcements

Policies and templates

Events

Resource booking

Staff directory

Subsites

Team A

HR

EDIT LINKS

Announcements

Title	Modified	Created By
Corporate photoshoot - tomorrow	2/09/2014 6:10 PM	<input type="checkbox"/> Stefanie Kechayas
Lunch today at the kitchen	2/09/2014 6:09 PM	<input type="checkbox"/> Stefanie Kechayas
Check wifi password is correct	2/09/2014 6:09 PM	<input type="checkbox"/> Stefanie Kechayas
Add new announcement		

Upcoming events

- 27/02/2015 6:00 PM [Fundraising dinner](#)
- 4/03/2015 1:00 PM [Staff meeting](#)
- 27/03/2015 6:00 PM [Fundraising dinner](#)
- 1/04/2015 1:00 PM [Staff meeting](#)
- 24/04/2015 6:00 PM [Fundraising dinner](#)
- [Add new event](#)


CEO updates

Title	Modified
Annual report released today	2/09/2014 6:09 PM
Add new announcement	

[f](#) [t](#) [in](#) [i](#) [v](#)

Links

- [Our website](#)
- [Dept. Human Services \(Federal\)](#)
- [Add new link](#)



HR Home

DARRELL TRIMBLE

SP Suite | Employee Services | Employee Directory | Blog | CRM | Finance | **HR** | IT | Projects

Search this site




- Administration
- Department General
- Service Requests
- Employees/Departments
- Hiring
- Performance Planning/Appraisal
- Time Off (PTOI) Management
- Benefits
- Staff Resources


HR Department Portal

HR Department News

- Vacation Scheduling for all staff
- Executive Staff Meeting
- Health Insurance Plans available for review

New Service Requests

<input type="checkbox"/> Edit	ID	Title	Status	Due Date	Priority	<input type="checkbox"/> Requester	Request Type
	10	Onboarding - Charles Smith 	Unassigned	3/29/2013	(2) Normal	Linda Hatch	Onboarding
	9	Performance review request	Unassigned		(2) Normal	Darrell Trimble	Request



Department Goals

Service Satisfaction Level - 5

Processed Reports - 50

<https://spmarketplace.sharepoint.com/sites/Home/Intra/HR>

Intranet - forms



Office 365 Sites

EDIT

Save Close Paste Copy Cut Current View: Edit Item

Commit Clipboard Views

Home

DX Policies & Procedures

DX Forms and Templates

DX Contract Repository

DX e-Forms - Credit Note

DX e-Forms - One-Off Invoice Requests

DX e-Forms - New Starter Form

Recent

ICT Requirements

Phone Call Group

Department List

DX Mailing list

CostCodes

Site Contents

Recycle Bin

EDIT LINKS

Infoxchange

New Starter Administration Form

New Starter First Name: New Starter Surname:

Commencement Date: Manager's Name:

Job Title:

New starter replacing someone? ☐ YES ☐ NO ☐ Don't know Location:

Department: Cost Centre:

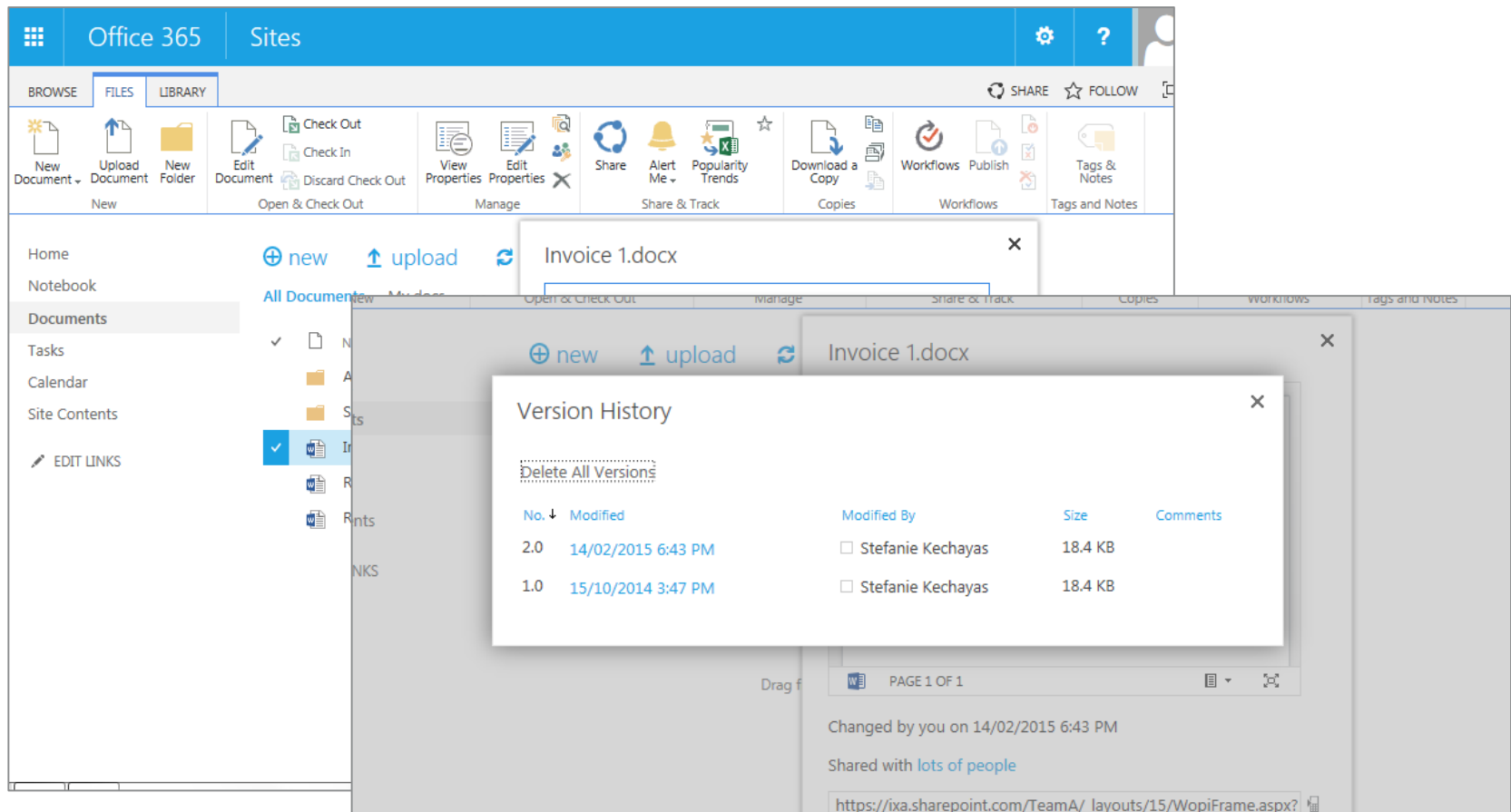
Type of employment: ☐ EMPLOYEE ☐ CONTRACTOR ☐ VOLUNTEER

Additional comments:

Facilities (please select applicable):

<input type="checkbox"/> SELECT ALL	
<input type="checkbox"/> Alarm Code	Please add to HR system
<input type="checkbox"/> Security Pass Number	Please add to your records
<input type="checkbox"/> Telephone Extension	
<input type="checkbox"/> Telephone Port	
<input type="checkbox"/> Telephone on Desk	
<input type="checkbox"/> Take photo of New Starter	
<input type="checkbox"/> Update Active Directory record	
	<input type="checkbox"/> Atherton 7850
	<input type="checkbox"/> Collingwood 7840
	<input type="checkbox"/> CRM 7422
	<input type="checkbox"/> DISD 7493
	<input type="checkbox"/> Finance 7497

Document management

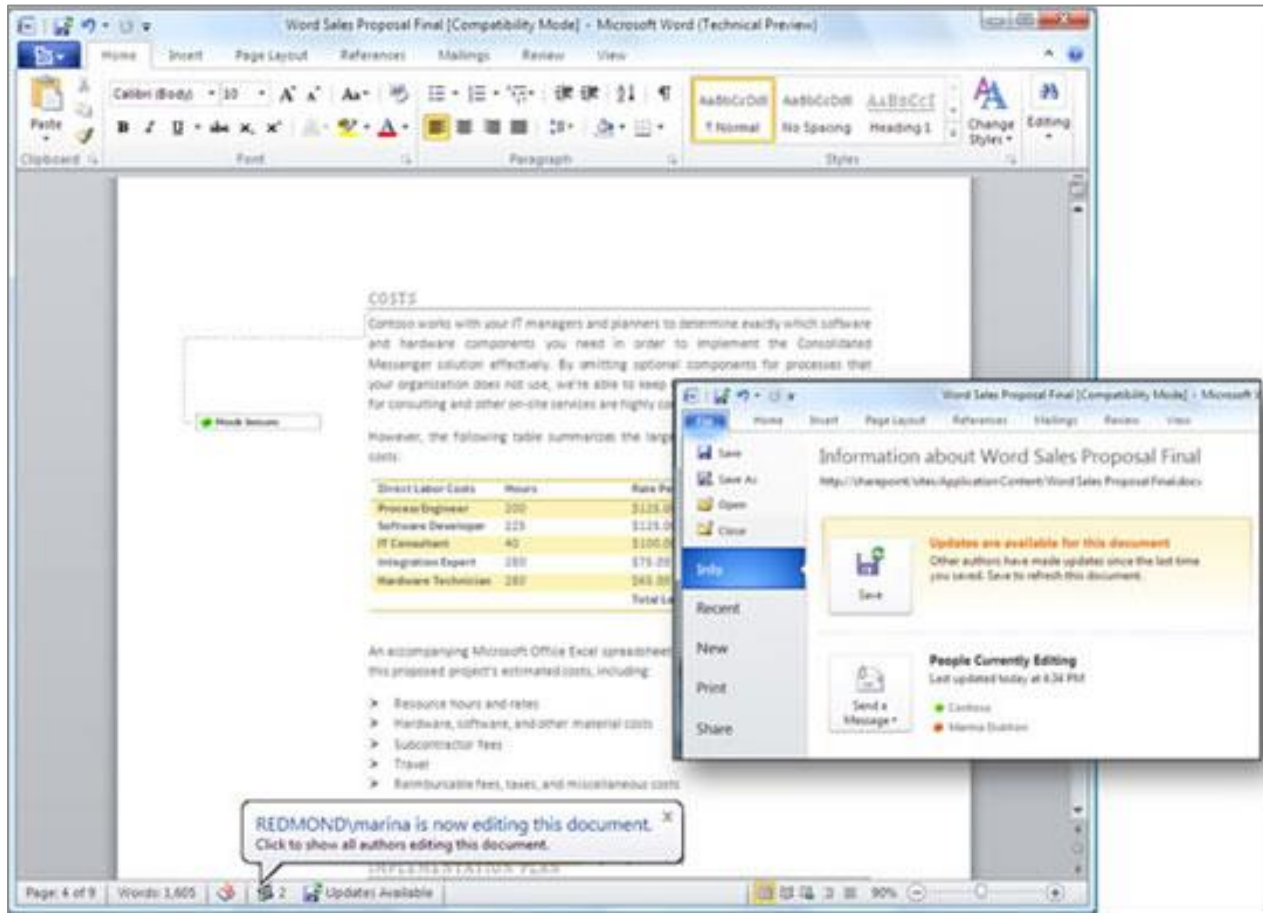


The screenshot displays the Microsoft Office 365 Sites interface for document management. The top navigation bar includes 'Office 365' and 'Sites'. The left sidebar shows a navigation menu with 'Home', 'Notebook', 'Documents', 'Tasks', 'Calendar', and 'Site Contents'. The main content area shows a list of documents, with 'Invoice 1.docx' selected. A 'Version History' dialog box is open, displaying a table of document versions.

No.	Modified	Modified By	Size	Comments
2.0	14/02/2015 6:43 PM	<input type="checkbox"/> Stefanie Kechayas	18.4 KB	
1.0	15/10/2014 3:47 PM	<input type="checkbox"/> Stefanie Kechayas	18.4 KB	

Below the version history table, the interface shows the document's status: 'Changed by you on 14/02/2015 6:43 PM' and 'Shared with lots of people'. The URL at the bottom is https://ixa.sharepoint.com/TeamA/_layouts/15/WopiFrame.aspx?

Document management



Word Sales Proposal Final [Compatibility Mode] - Microsoft Word (Technical Preview)

Home Insert Page Layout References Mailings Review View

Calibri (Body) 10 A A+ A- Font Paragraph Styles

Normal No Spacing Heading 1 Change Styles Editing

COSTS

Costco works with your IT managers and planners to determine exactly which software and hardware components you need in order to implement the Consolidated Messenger solution effectively. By omitting optional components for processes that your organization does not use, we're able to keep for consulting and other on-site services are highly cost-effective.

However, the following table summarizes the largest costs:

Direct Labor Costs	Hours	Rate Per Hour
Process Engineer	200	\$125.00
Software Developer	225	\$125.00
IT Consultant	40	\$100.00
Integration Expert	280	\$75.00
Hardware Technician	280	\$45.00
Total Labor Costs		

An accompanying Microsoft Office Excel spreadsheet summarizes this proposed project's estimated costs, including:

- Resource hours and rates
- Hardware, software, and other material costs
- Subcontractor fees
- Travel
- Reimbursable fees, taxes, and miscellaneous costs

REDMOND\marina is now editing this document. Click to show all authors editing this document.

Page: 4 of 9 Words: 3,605 Updates Available

Share

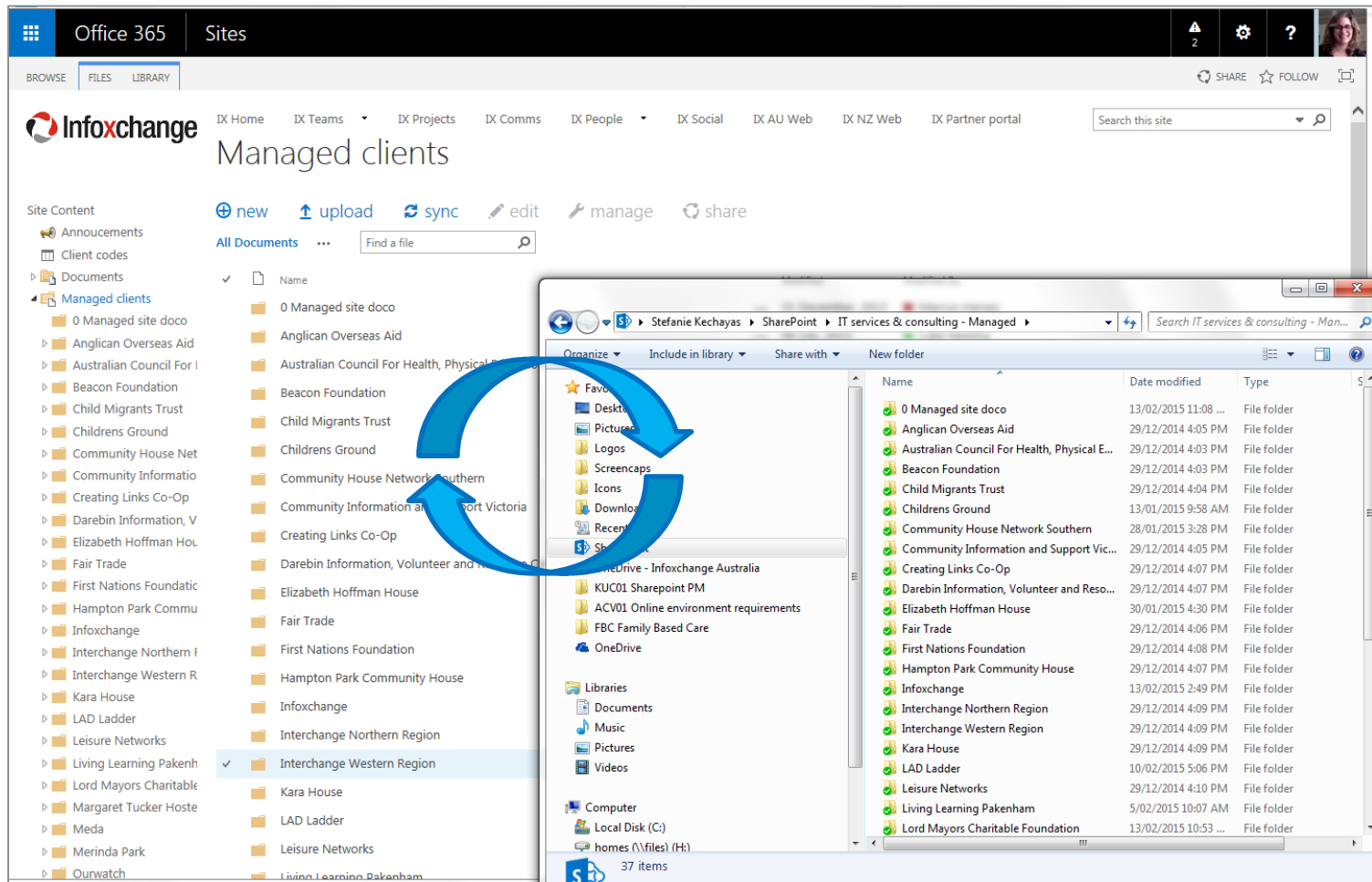
Information about Word Sales Proposal Final
http://sharepoint/sites/Application-Content/Word Sales Proposal Final.docx

Updates are available for this document
Other authors have made updates since the last time you saved. Save to refresh this document.

People Currently Editing
Last updated today at 6:34 PM

Send a Message

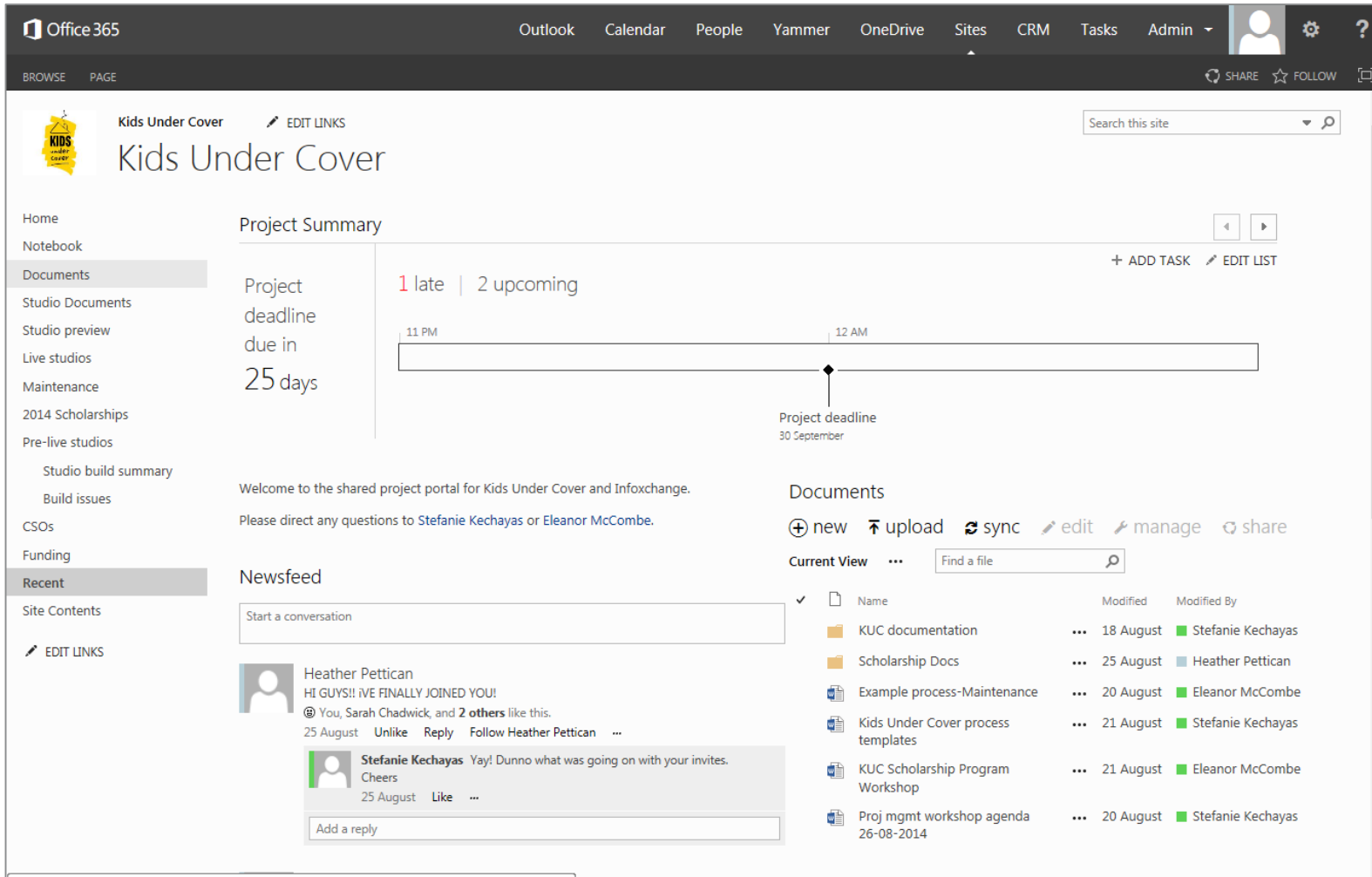
Document management



The screenshot illustrates the document management interface for 'Managed clients' in Office 365. The interface shows a list of folders under 'Managed clients', including '0 Managed site doco', 'Anglican Overseas Aid', 'Australian Council For Health, Physical...', 'Beacon Foundation', 'Child Migrants Trust', 'Childrens Ground', 'Community House Net', 'Community Information', 'Creating Links Co-Op', 'Darebin Information, V', 'Elizabeth Hoffman Hou', 'Fair Trade', 'First Nations Foundatic', 'Hampton Park Commu', 'Infoxchange', 'Interchange Northern i', 'Interchange Western R', 'Kara House', 'LAD Ladder', 'Leisure Networks', 'Living Learning Pakenh', 'Lord Mayors Charitable', 'Margaret Tucker Hoste', 'Meda', 'Merinda Park', 'Ourwatch', and 'Living Learning Pakenham'.

A Windows File Explorer window is overlaid, showing the local file system structure for 'IT services & consulting - Managed'. The folder list includes '0 Managed site doco', 'Anglican Overseas Aid', 'Australian Council For Health, Physical E...', 'Beacon Foundation', 'Child Migrants Trust', 'Childrens Ground', 'Community House Network Southern', 'Community Information and Support Victoria', 'Creating Links Co-Op', 'Darebin Information, Volunteer and Reso...', 'Elizabeth Hoffman House', 'Fair Trade', 'First Nations Foundation', 'Hampton Park Community House', 'Infoxchange', 'Interchange Northern Region', 'Interchange Western Region', 'Kara House', 'LAD Ladder', 'Leisure Networks', 'Living Learning Pakenham', and 'Lord Mayors Charitable Foundation'. A blue circular arrow indicates the synchronization between the Office 365 interface and the local file system.

Team collaboration



Office 365 Outlook Calendar People Yammer OneDrive Sites CRM Tasks Admin

BROWSE PAGE SHARE FOLLOW

Kids Under Cover EDIT LINKS Search this site

Home Notebook Documents Studio Documents Studio preview Live studios Maintenance 2014 Scholarships Pre-live studios Studio build summary Build issues CSOs Funding Recent Site Contents EDIT LINKS

Project Summary

Project deadline due in 25 days

1 late | 2 upcoming

11 PM 12 AM

Project deadline 30 September

Welcome to the shared project portal for Kids Under Cover and Infoxchange. Please direct any questions to [Stefanie Kechayas](#) or [Eleanor McCombe](#).

Newsfeed

Start a conversation

Heather Pettican HI GUYS!! IVE FINALLY JOINED YOU!
 @ You, Sarah Chadwick, and 2 others like this.
 25 August Unlike Reply Follow Heather Pettican ...

Stefanie Kechayas Yay! Dunno what was going on with your invites.
 Cheers
 25 August Like ...

Add a reply

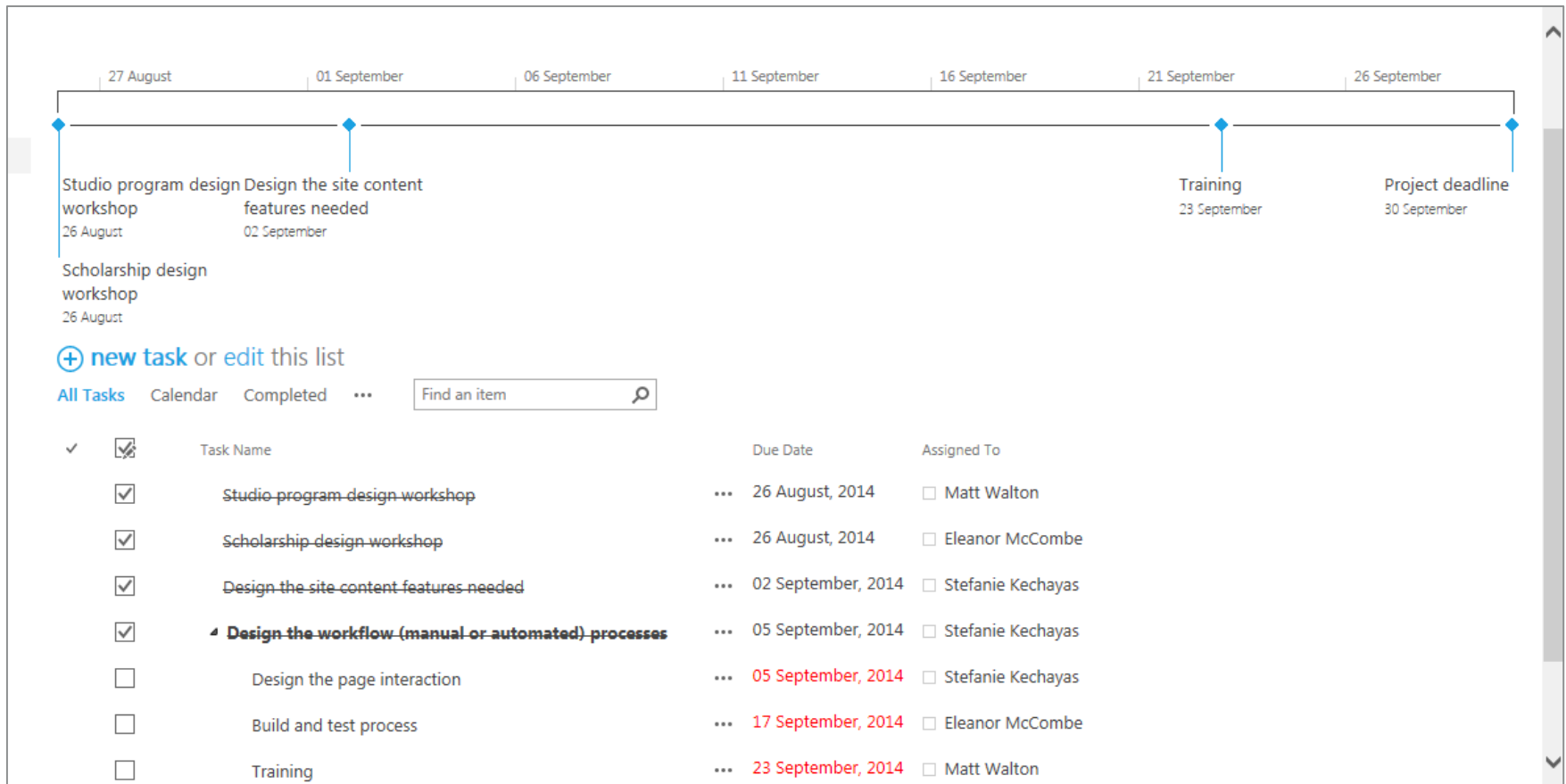
Documents

+ new ↑ upload ↺ sync ✎ edit ✎ manage ↻ share

Current View ... Find a file

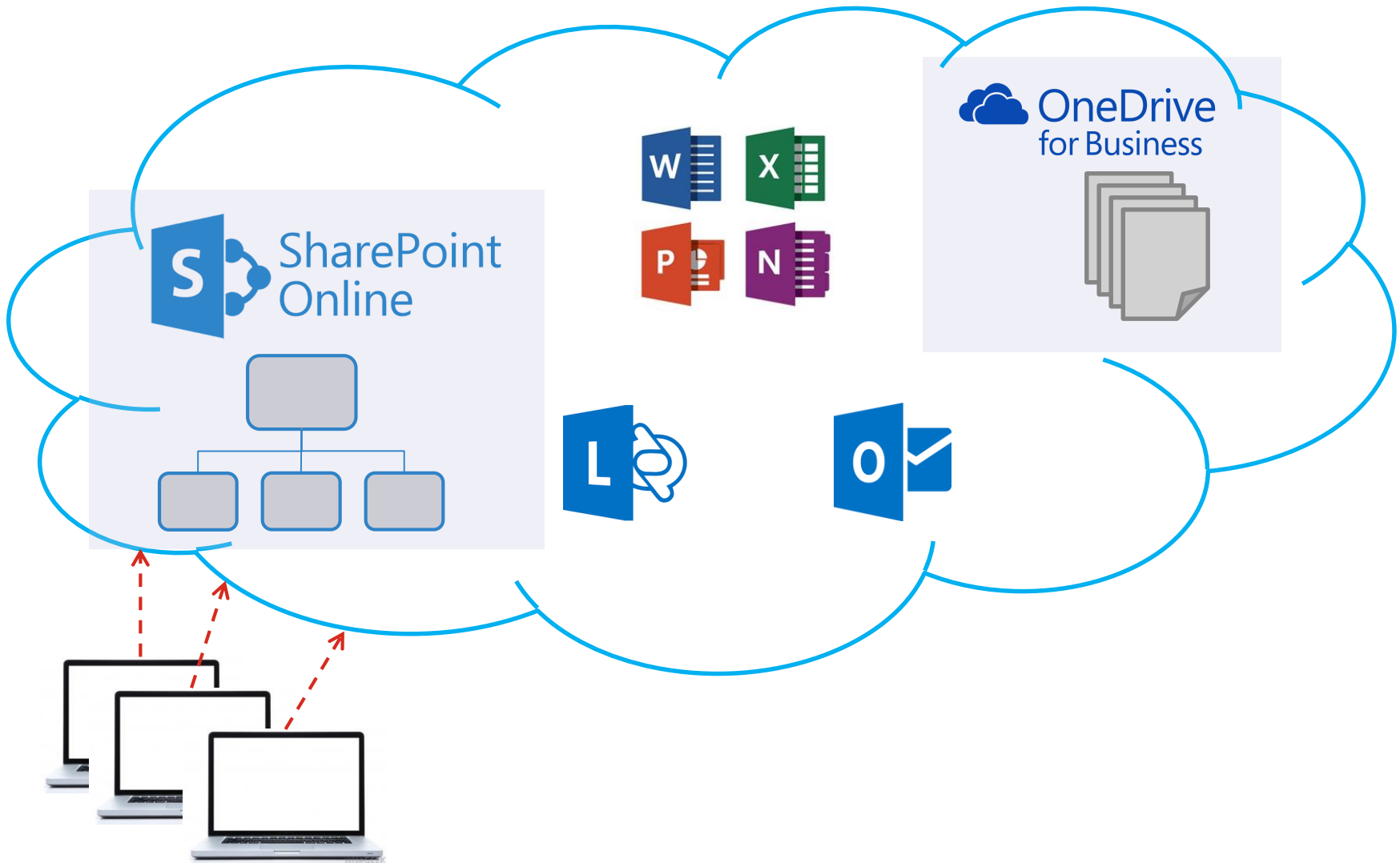
✓	Name	Modified	Modified By
	KUC documentation	18 August	Stefanie Kechayas
	Scholarship Docs	25 August	Heather Pettican
	Example process-Maintenance	20 August	Eleanor McCombe
	Kids Under Cover process templates	21 August	Stefanie Kechayas
	KUC Scholarship Program Workshop	21 August	Eleanor McCombe
	Proj mgmt workshop agenda 26-08-2014	20 August	Stefanie Kechayas

Team collaboration



“Infoxchange is leading the way in providing technology to the not-for-profit sector and creating a more digitally inclusive society”

Alternatives and other tools



The full suite



The screenshot displays the Infoxchange SharePoint intranet homepage. At the top, a red navigation bar contains the "Office 365" and "Sites" menus. Below this, a "My apps" panel is open, showing a grid of application tiles: Outlook, Calendar, People, Yammer, OneDrive, Sites, CRM, Tasks, Word Online, Excel Online, PowerPoint Online, OneNote Online, and Admin. The main content area on the left features a vertical list of links: "IX Policies, Processes & Procedures", "IX Support Information", "IX Job Vacancies", "IX Phone List", "IX Useful Links", "CEO One on Ones", "IX Projects", "IX Social", "IX Massage Calendar", and "Recycle Bin". Below these links are "EDIT LINKS" and "Site Contents" options. The central part of the page includes a "News and updates via Yammer" section with a "What are you working on?" text input field. To the right, there are several announcement boxes: "IX NZ Web" and "IX Partner portal" at the top; a search bar with the text "Search for" and "Search..."; a "Welcome to the new look intranet" message with a "Take a tour of our new homepage..." link; and a "Infoxchange MYKI Commuter Club" announcement. The bottom right corner shows a list of recent activity with timestamps: "16/02/2015 4:3", "17/02/2015 9:3", and "17/02/2015 2:0".



- 10GB + .5gb per license (free), expandable (\$)
- Store files, calendars, contacts, and more
- Data is centrally managed, intended for shared files

- 1 TB Per User (free)
- Not Expandable
- Every file is “owned” by a user, not intended for shared files



Files can be taken Offline with OneDrive Desktop Client

Yammer



The enterprise social network

A screenshot of the Office 365 Network Yammer interface. The header shows the "Office 365 Network" title and a tagline: "Get advice and share best practices with thousands of Office 365 customers". Below the header is a navigation bar with "Home", "Inbox 2", and a notification bell icon with "2". A search bar is present with the text "Search for people, groups and conversations". The main content area is divided into several sections. On the left, there's a "Groups" sidebar with a list of groups: "SharePoint Online...", "SharePoint on Az...", "SharePoint IT Pro", "Delve", "SharePoint On-Pr...", "Power BI", and "All Network". Below this is a "Browse Groups" button and a "Create Group" button. The main feed starts with an "Announcements" section containing two posts by Mike Holste (Microsoft). The first post is "The Evolution of SharePoint" dated February 3 at 6:15am, with 18 comments and 3 likes. The second post is "Introducing Boards in Office Delve!" dated January 8 at 3:11am, with 54 comments and 3 likes. Below the announcements is a "Welcome! Please post your message in a specific group." prompt. The feed is filtered by "Top" and "Following (101)". A post by Edward Tao titled "To SharePoint Online Migrations" is visible, with a "Follow" button. On the right side, there's a "Network Usage Policy" section, a "Recent Activity" section listing recent joins and activity, and an "App Directory" section. A "Search for People" sidebar is also visible on the right, showing a list of people including Lana O'Brien, Darrell Webster, Hugh Wood, Kady Dundas, Nick Robinson, and Mike Holste.

Office 365

Sites

2

Settings

Help

Profile

BROWSE

PAGE

SHARE

FOLLOW

Infoxchange

[IX Home](#)
[IX Teams](#)
[IX Projects](#)
[IX Comms](#)
[IX People](#)
[IX Social](#)
[IX AU Web](#)
[IX NZ Web](#)
[IX Partner portal](#)

EDIT LINKS

Search this site

IX Organisational Material

[IX CEO Updates](#)
[IX Upcoming Events](#)
[IX Corporate Documents](#)
[IX Policies, Processes & Procedures](#)
[IX Support Information](#)
[IX Job Vacancies](#)
[IX Phone List](#)
[IX Useful Links](#)
[CEO One on Ones](#)
[IX Projects](#)

IX Social

[IX Message Calendar](#)
[Recycle Bin](#)

EDIT LINKS

Site Contents

Home

1 2 3

Infoxchange

myki Commuter Club

Infoxchange Myki Commuter Club

Save 10% off the cost of an annual Myki card

Update your details with Ben now as our cards are due soon or if you wish to join see Ben or our yammer group for details & the FAQ.

[Read more](#)

Fitness in the Park

Join us for Fitness in the Park - NOW due to increased demand we offer two sessions per week

Infoxchange MYKI Commuter Club

Our cards run out soon so see Ben to update your details or join...

Welcome to the new look intranet

Take a tour of our new homepage...

Search for a staff member

Search...

f

t

in

g+

YouTube

v

Infoxchange

REDMINE

SUBSCRIBE

HR

Infoxchange

Infoxchange Upcoming Events

16/02/2015 4:30 PM

IX Fitness in the Park

Our weekly Fitness in the Park Personal Training Group in Powlett Reserve (just over Hoddle St). Contact Peter H. or Jenna if you wish to join the group. There is a small charge which helps cover some of the cost.

17/02/2015 9:30 AM

IXA Quarterly WHS Committee

See the OHS Committee Site for details...

17/02/2015 2:00 PM

Weekly Yoga Session

Our weekly Yoga Session - Contact Alana or Jenna to join...

17/02/2015 6:00 PM

IX Board Finance Committee Meeting

Meeting of our Board Finance Committee to consider Jan 2015 Financials, Marketing and Risk reports

18/02/2015 4:30 PM

IX Fitness in the Park

Our weekly Fitness in the Park Personal Training Group in Powlett Reserve (just over Hoddle St). Contact Peter H. or Jenna if you wish to join the group. There is a small charge which helps cover some of the cost.

18/02/2015 6:00 PM

IX Board Strategy Committee Meeting

Meeting of our Board Strategy Committee

23/02/2015 4:30 PM

IX Fitness in the Park

Our weekly Fitness in the Park Personal Training Group in Powlett Reserve (just over Hoddle St). Contact Peter H. or Jenna if you wish to join the group. There is a small charge which helps cover some of the cost.

News and updates via Yammer

What are you working on?

Mark Walters

(Senior IT Advisor) has #joined the Infoxchange network. Take a moment to welcome Mark.

Unlike · Reply · View Conversation February 2 at 10:19am

Joined

You, David Spriggs and Glenden Woodworth like this.

Show 1 older reply »

David Spriggs

Welcome Mark - great to have you on board

Like · Reply · View Conversation February 5 at 7:08pm

Sam McLeod

“Infoxchange is leading the way in providing technology to the not-for-profit sector and creating a more digitally inclusive society”

Best practice and things to keep in mind

- Strategy
- Implementation
- Design
- Governance

Strategy: Why do you need or want SharePoint?

- » Is an intranet the **best tool** to solve your problem?
- » Are you **ready**, culturally, for this new way of working and communicating?

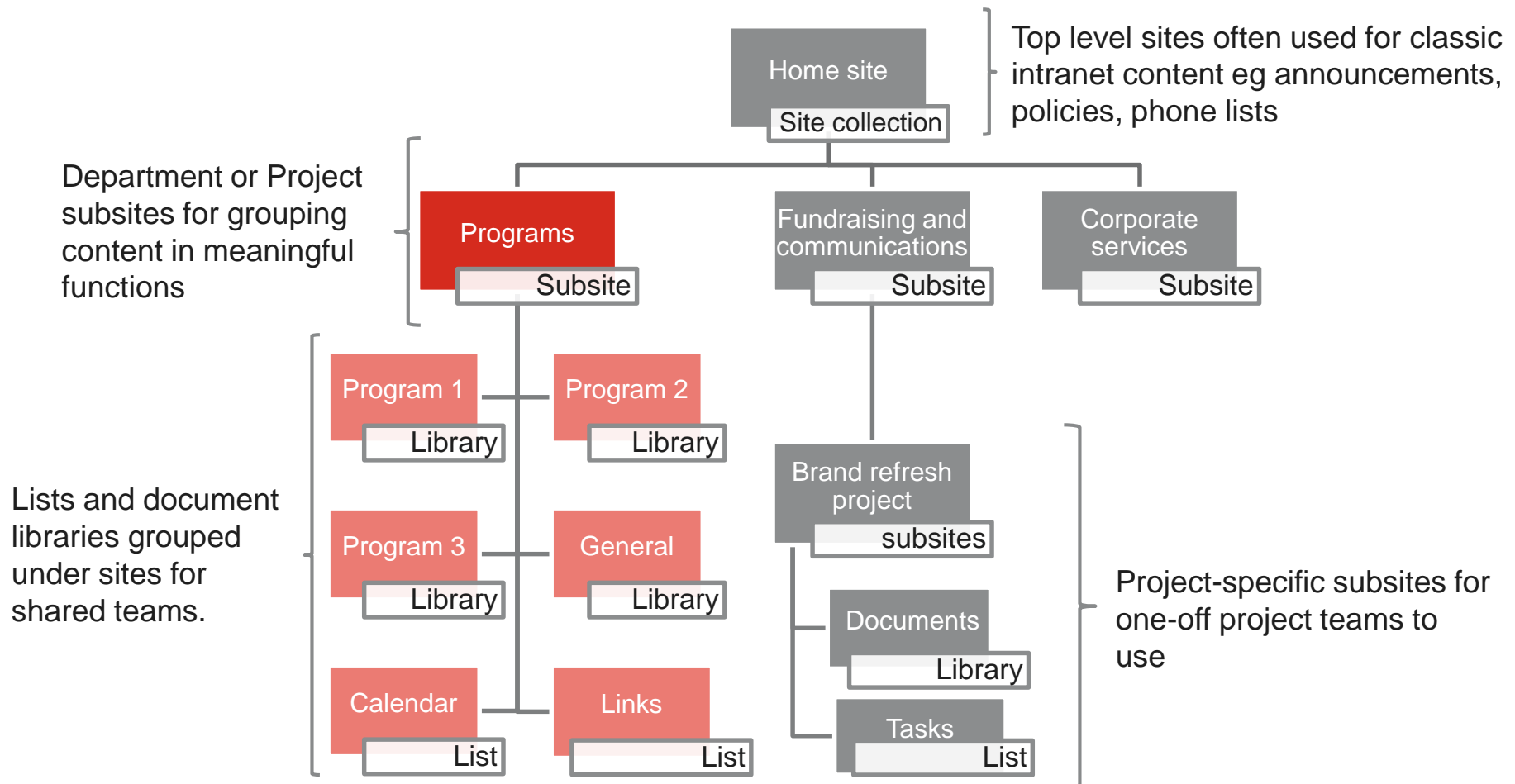
You need to be able to clearly articulate:

- » *What is the purpose of SharePoint for your organisation?*

Implementation: How will you do it?

- » Do you have the capability and capacity internally to implement SharePoint?
- » Do you need an external partner to help?
- » Who will manage the intranet or libraries going forward?

Design: What will your information architecture be?



Governance: What permission and access strategy will you use?

1. Only lock down what has to be locked down for good reason (confidentiality, sensitivity).
2. Establish clear lines of responsibility and access for content.
3. Think about the practicalities and administrative overhead of maintaining rigid silos across the business.

Still thinking of implementing SharePoint?

1. Define its purpose
2. Audit your current systems and information architecture
3. Assign people to lead and own the project
4. Consider the cultural implications of a more shared approach to information

Questions and discussion.....

Infoxchange is a not-for-profit social enterprise dedicated to

Technology for Social justice

Our objectives:

1. Increase **Digital Inclusion** by assisting all those in our communities to access and efficiently use ICT
2. Raise the level of **Digital Proficiency** and improve the efficiency and effectiveness of the community focused sector through Information and Communication Technology
3. Advocate for and showcase the benefits of **Digital Empowerment** in our communities

Our services for the sector include.....

1. IT plans, assessments & IT strategy development
2. Office 365, website & intranet services
3. Cloud, infrastructure & desktop services
4. Client & case management and service co-ordination solutions
5. CRM for non-profits

Contact: skechayas@infoxchange.org.au @stefanitza

What about privacy & security?

- » Strong security & privacy controls
<http://office.microsoft.com/en-us/business/office-365-trust-center-cloud-computing-security-FX103030390.aspx>
- » Strong Privacy controls: ISO 27001, EU model clauses, HIPAA BAA & FISMA accredited
<http://office.microsoft.com/en-us/business/office-365-trust-center-top-10-trust-tenets-cloud-security-and-privacy-FX104029824.aspx#complianceStandards>
- » You own and retain all rights to your data
<http://office.microsoft.com/en-us/business/office-365-trust-center-top-10-trust-tenets-cloud-security-and-privacy-FX104029824.aspx#securityAndPrivacy>
- » By March 2015 all Australian customers will be hosted in the Australian Microsoft data centres in Sydney and Melbourne
- » Many organisations (including Qld government) have chosen to use Office 365
- » Its suitability depends on what information you intend to store and your funding agreements

Office 365 Resources – for more information

- » Office 365 for nonprofits: www.microsoft.com/office365nonprofits
- » E1 vs. E3 plan: <http://office.microsoft.com/en-au/business/compare-office-365-for-business-plans-FX102918419.aspx>
(Click on the 'Enterprise' tab)
- » Australian Privacy Principles
<http://www.oaic.gov.au/privacy/privacy-resources/privacy-guides/app-quick-reference-tool>
- » New Zealand Privacy Guidance on Cloud Computing
<http://privacy.org.nz/assets/Files/Brochures-and-pamphlets-and-pubs/OPC-Cloud-Computing-guidance-February-2013.pdf> & Microsoft's answers:
http://blogs.msdn.com/cfs-filessystemfile.ashx/_key/communityserver-components-postattachments/00-10-41-34-76/Standard-Response-to-OPC-Cloud-Computing-Checklist-for-Office-365-2D00-24-April-2013.pdf
- » The Microsoft Trust Centre – Privacy, Security & actual availability information
<http://office.microsoft.com/en-us/business/office-365-trust-center-cloud-computing-security-FX103030390.aspx>
- »  **ImproveIT** - ImproveIT.org
Resources to help your organisation get the most from your technology investment

Additional Office 365 Support available

- » Office 365 readiness assessments
offered in partnership with Connecting Up & TechSoup NZ:
 - AU - <http://www.connectingup.org/office365>
 - NZ - <https://www.techsoup.net.nz/office365>
- » Office 365 DIY workshops
- » Additional ConnectingUp webinars including a practical demonstration.
- » Implementation services and migration advice
- » SharePoint configuration and development

Contact skechayas@Infoxchange.org.au or (03) 9418 7471 or @stefanitza