

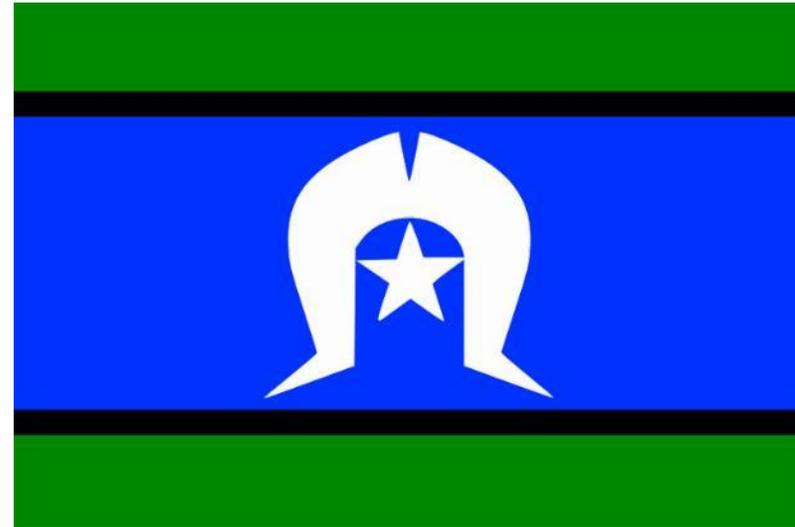
TECH FOUNDATIONS TO THRIVE IN A REMOTE WORKING ENVIRONMENT

Julia Clinch with Marcus Harvey



Digital
Innovation
Festival

We acknowledge the traditional custodians of the land and pay our respects to Elders past, present and emerging.



Digital Transformation Hub

Technology to transform non-profit operations

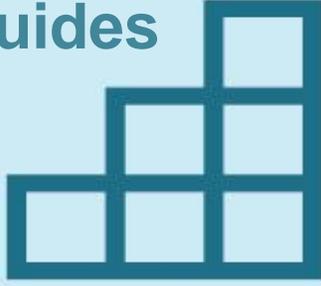


Assess overall readiness

Take this 10 minute quiz to learn your organisational readiness across these five areas.

Take Digital Quiz →

Digital Guides



Expert advice



Case studies



Training resources

Technology discounts for not-for-profits

Five domains structure the technology jungle



Tech Foundations

PCs, network, servers, telephony, email, file sharing and collaboration infrastructure



Information Systems

Systems that support delivery of your services, measure your impact and corporate systems



Digital Marketing

Website, email/social media outreach, content production and fundraising systems



IT Management

IT strategy/planning, budgeting, governance, run activities and disaster recovery/business continuity



Cybersecurity

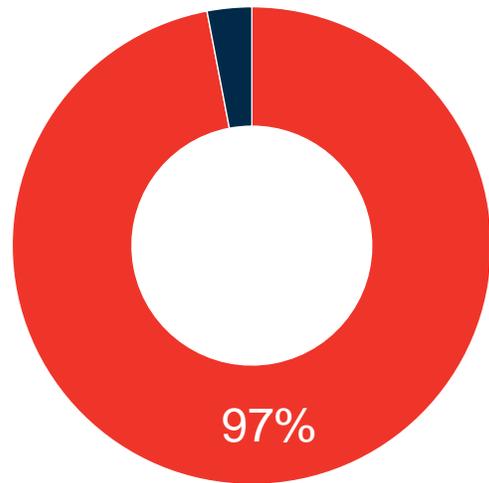
Keeping your information safe with thorough information security & device management systems and processes

**Covid-19 is magnifying
the inequalities in our
communities and around
the world.**

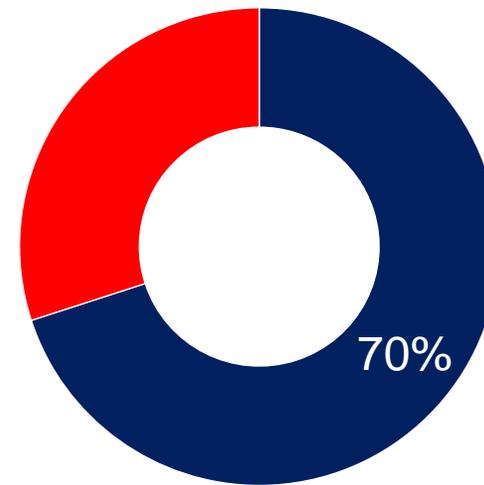
–Justin Spelhaug, Global Head of Tech for Social Impact,
Microsoft Philanthropies

The way we work changes at a dramatic pace

NFPs had to change the way they delivered services

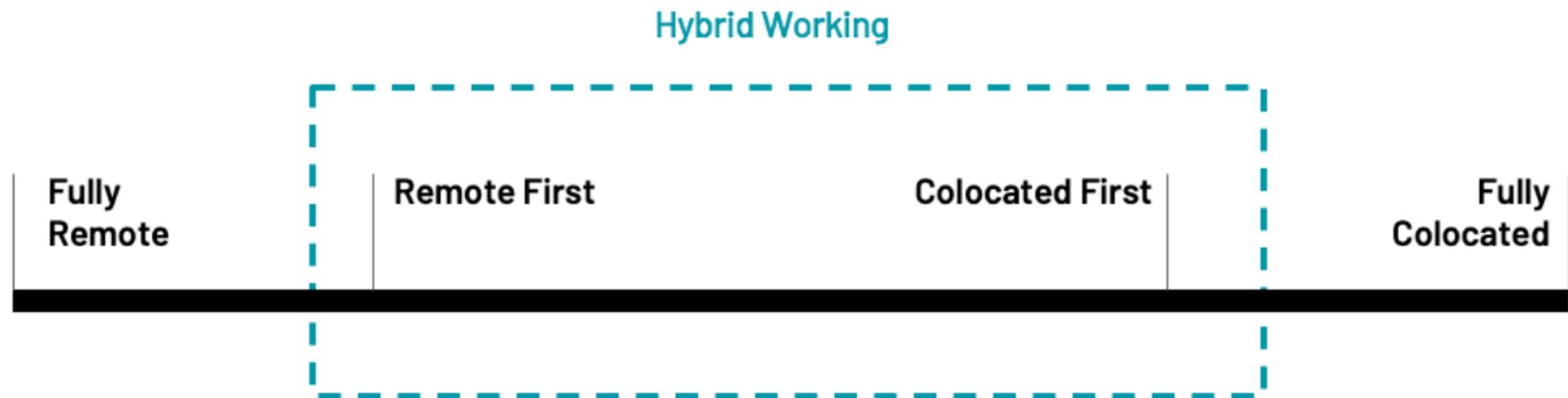


NFP Didn't have the systems in place to adapt and help staff work remotely



Hybrid Working

- » 72% of workers want a mix of remote and in-person working
- » 90% of Australians want a mix of working from home in some capacity



Benefits of Hybrid Working

- » Service delivery continues in a socially distanced environment
- » A positive work/life balance
- » Wider recruitment options
- » Greater job satisfaction
- » Higher productivity levels
- » Social inclusion opportunities for people who struggle to work in a traditional setting
- » Cost savings and more!

Hybrid Working – How to set up for success

- » Leadership and communication
 - Focus and clear direction
 - Remove any impediments
 - Prevent burnout
- » Effectively using Technology
- » Hybrid working social contract

Guides

- » [Set up for success for hybrid working](#)
- » [Hybrid Working Hub](#)
- » [Effective & Productive hybrid Teams \(WEBINAR\)](#)
- » [How Oxfam are moving to hybrid working](#)
- » [Catalogue of free or discounted software](#)

What is the “Cloud”

- » Not the Fluffy white thing in the sky
- » It's an operating model not a destination
- » Access anywhere, at anytime
- » Subscription Based
- » You don't own any Infrastructure or manage it
- » SaaS, PaaS, IaaS, DaaS

Traditional vs Modern Workforce

- » Modern isn't necessarily "better"
- » Has it really changed that much?
- » Remember tech companies have had to evolve too
- » Tech decisions = simple business question
- » Strategic change management

Enable Remote Workforce

» 5 step remote setup plan

1. Choose a collaboration platform such as Microsoft 365 or Google Workspace and use it well!
2. Equip staff for effective remote working
 - Internet connection
 - PC/tablet/mobile
3. Choose core systems that enable staff to securely access information remotely
4. Use multi-factor authentication and other protections to secure data
5. Provide secure access to legacy application

Guides

- » [Right hardware webinar](#)
- » [Embracing work from home communications in COVID](#)
- » [Maintaining advanced tech foundations](#)
- » [Training Options Microsoft 365](#)

What is Microsoft 365?

- » Connect to your Microsoft apps from anywhere
- » Improved Communication
- » Centralised Collaboration
- » Predictable spend
- » Business Continuity
- » Automatic Upgrades
- » Secure Cloud Storage

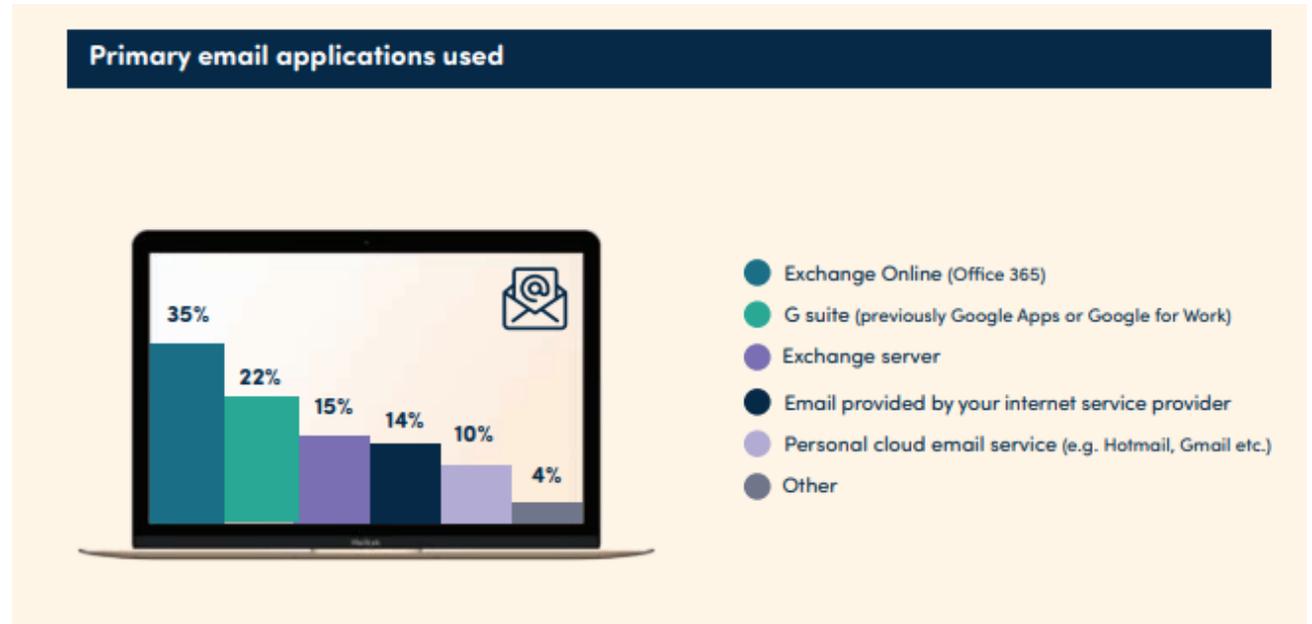


Common misunderstandings

- » It's expensive
- » It's just office online
- » Cloud only
- » Not secure
- » Sharing data with others

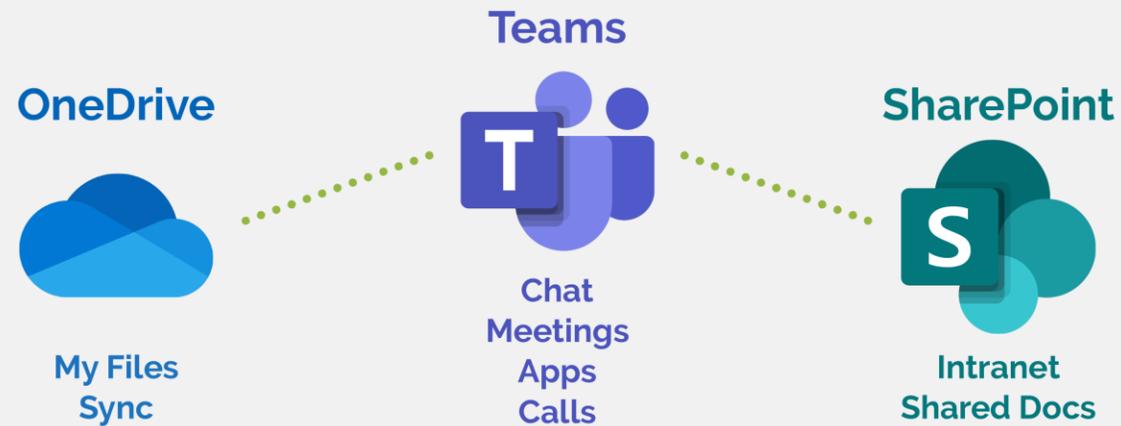
How are NFPs using MS 365?

- » Start small and grow
- » Improve security
- » Video conferencing
- » Flexibility and mobility



Collaborate with Teams, SharePoint and OneDrive

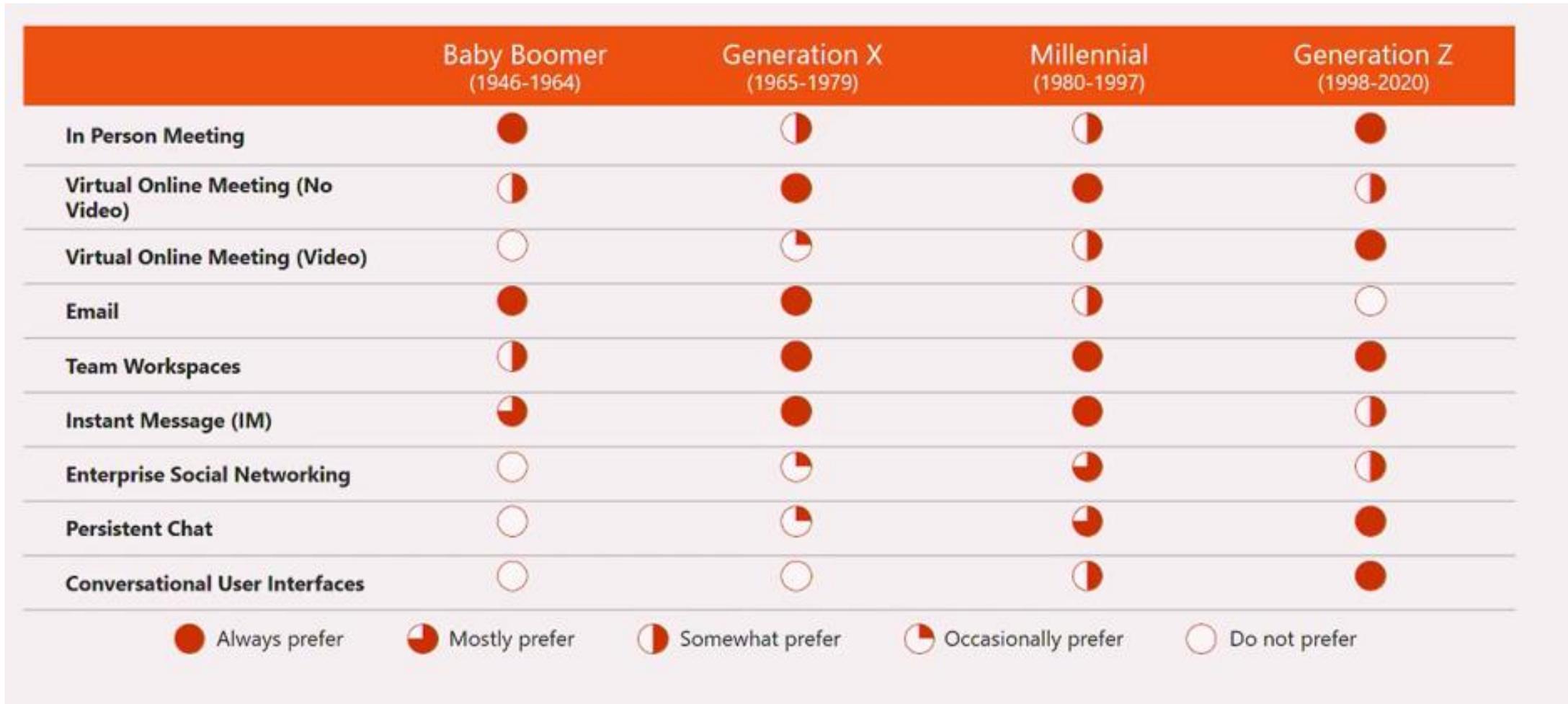
Content collaboration in Microsoft 365 with OneDrive, Microsoft Teams and SharePoint



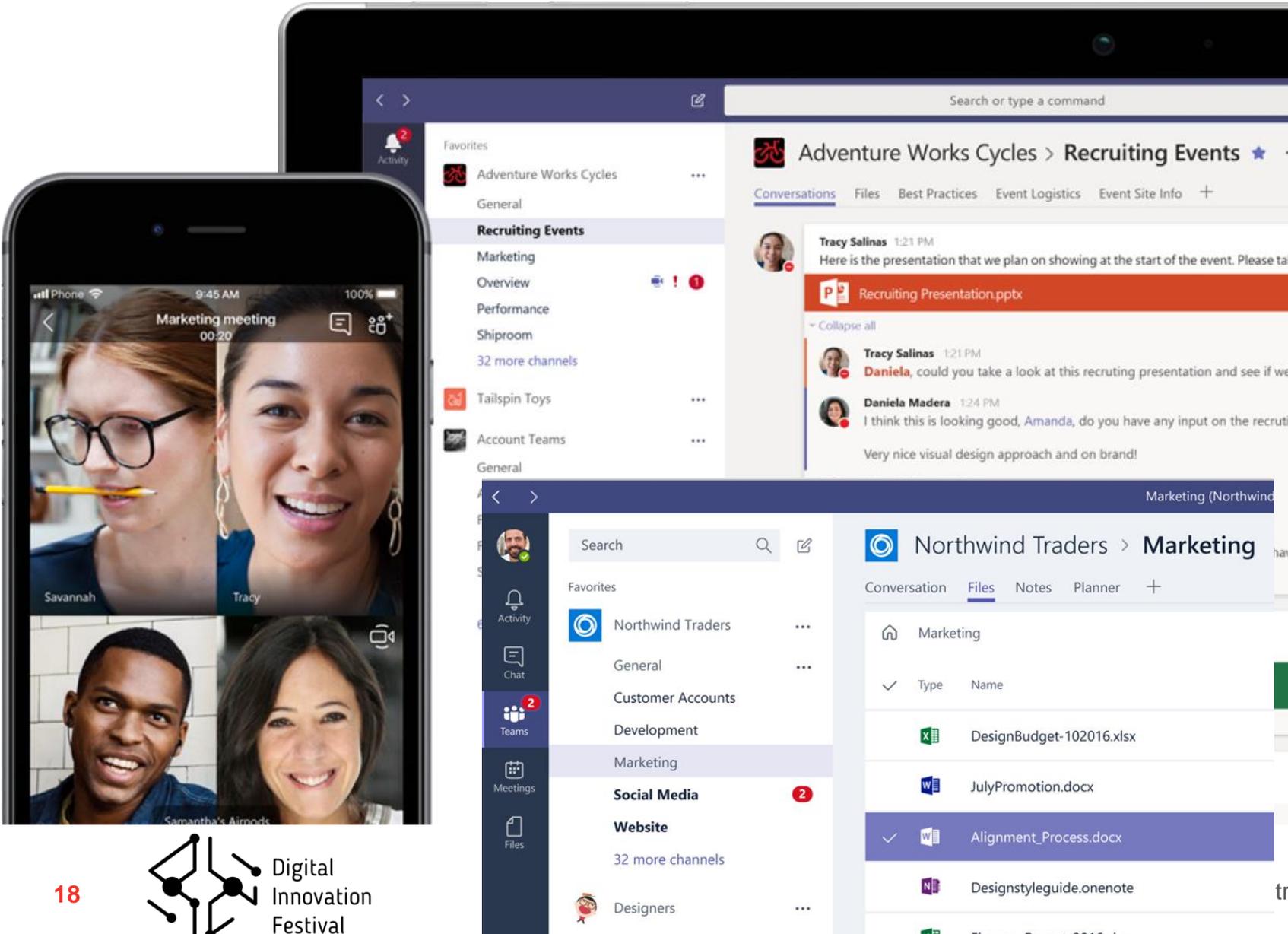
Consistent file experiences

- View, edit & co-auth
- Share (internal/external)
- Process and flow automation
- Enterprise level security, compliance and manageability

Generational Preferences

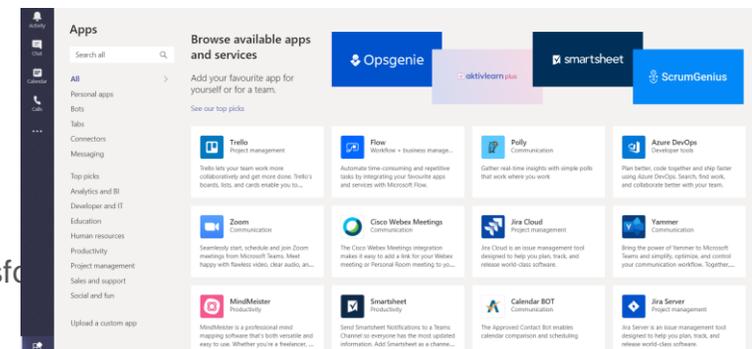


Microsoft Teams for collaboration

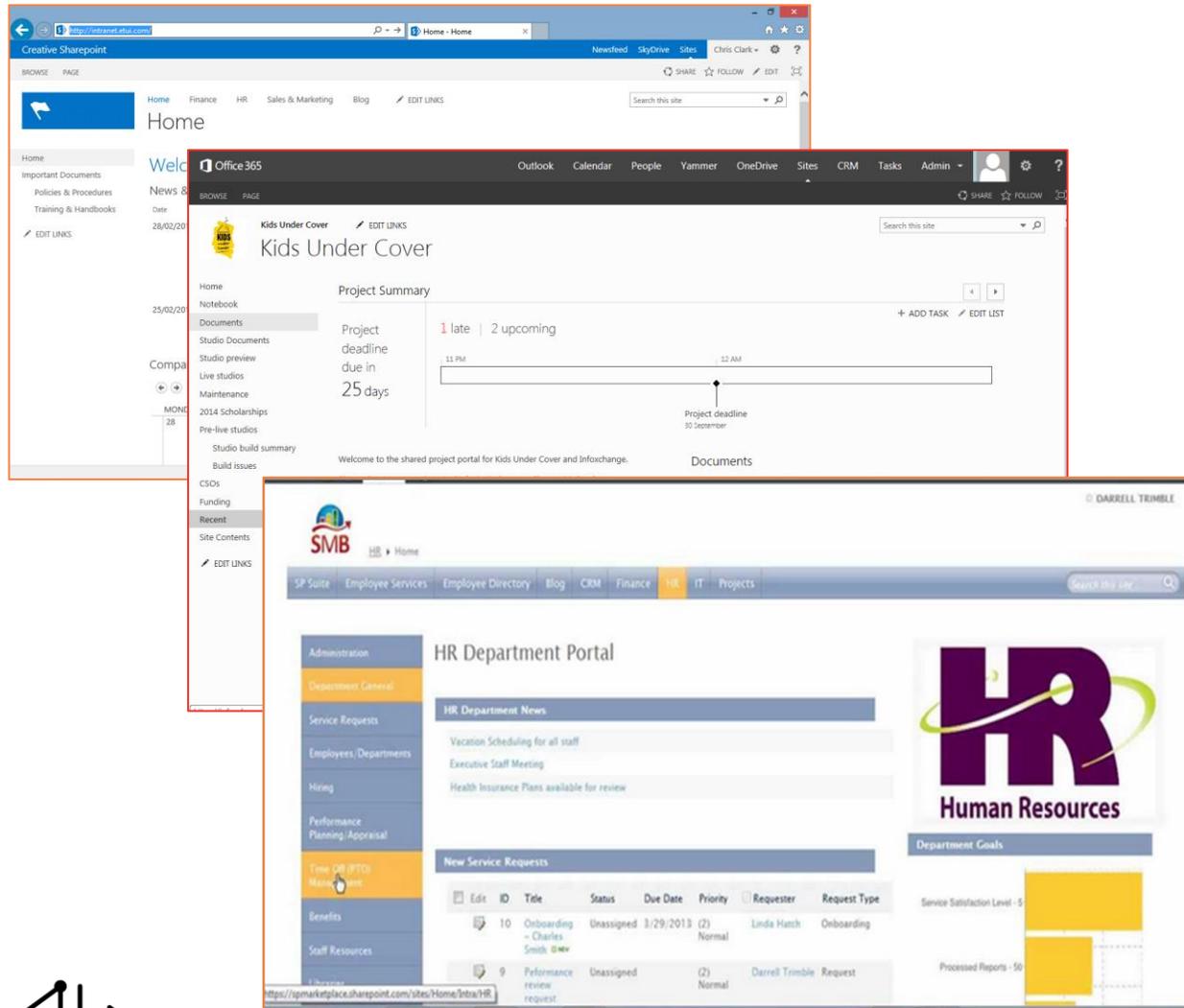


Brings key elements together for a team:

- » Team channel
- » Instant messaging
- » Persistent group Chat
- » Audio & video conferencing
 - dial-in numbers available
 - Consider design for meeting rooms
- » Shared file area
- » Team Calendar



SharePoint Online for collaboration



- » Great for a company Intranet
- » Can be used as file server replacement (not all file types supported)
- » Consider local storage for large files
- » Forms and lists for admin processes
- » Consider change management /training
- » Design your information architecture

MS 365 NFP License Options

Microsoft 365 Business Basic

Cloud services



Microsoft 365 Business Standard

Cloud services and desktop apps

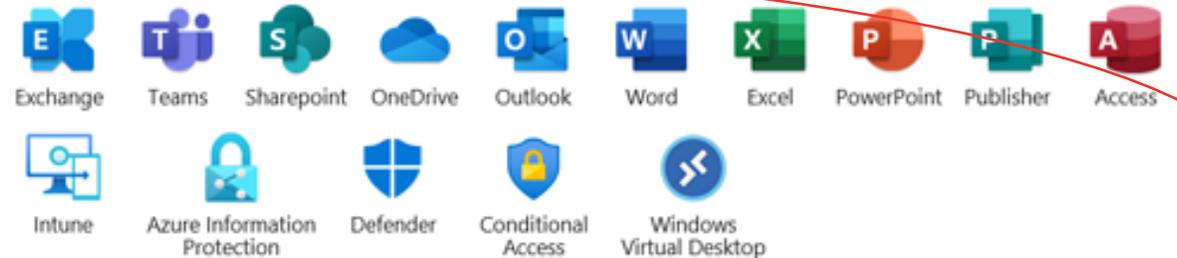
\$4.10 per user/month



Microsoft 365 Business Premium

Cloud services, desktop apps, and advanced security

10 free licenses, \$6.90 per user/month



Larger NFP

Office 365 E1

Donation

AU \$2.70

Best for large nonprofits that need email, cloud file-storage and sharing, web conferencing with IM, audio, and HD video, a corporate social network, work-management tools, compliance solutions, and other services. Office applications not included.

Office applications
(Not included)



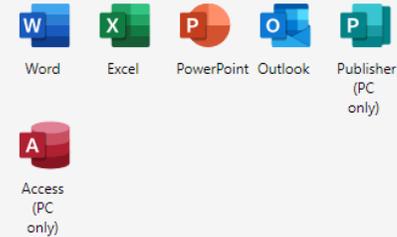
Office 365 E3

AU \$6.50 user/month
(annual commitment)

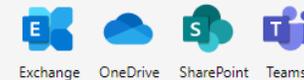
Prices shown here and on following pages do not include GST. The "Payment and Billing" page will show amounts payable including GST (if applicable) before you purchase.

Best for large nonprofits that need email, Office desktop applications, cloud file-storage and sharing, web conferencing with IM, audio, and HD video, meeting broadcasts over the Internet to up to 10,000 people, a corporate social network, work-management tools, compliance solutions, data protection with DLP, and other services.

Office applications included



Services included



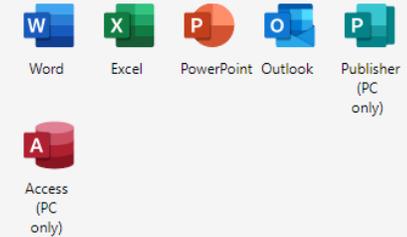
Office 365 E5

AU \$29.30 user/month
(annual commitment)

Prices shown here and on following pages do not include GST. The "Payment and Billing" page will show amounts payable including GST (if applicable) before you purchase.

Best for large nonprofits that need email, Office desktop applications, cloud file-storage and sharing, web conferencing with IM, audio, HD video, and meeting broadcasts over the Internet to up to 10,000 people, a corporate social network, work-management tools, compliance solutions, data protection with DLP, advanced eDiscovery tools, analytics, advanced security, and other services.

Office applications included



Services included



Training

» Microsoft Learn

- Microsoft Office 365 suite: 300+ modules
- Manage Microsoft Teams, 75+ modules
- Microsoft 365 Security Centre
- Microsoft Cloud training events
- Microsoft Virtual Training Days



Next Steps

- » Sign up to Connecting Up
- » Discover/Reflect on current communication or collaboration challenges
- » Discuss remote team requirements
- » Take the Digital Quiz via Digital Transformation Hub
- » Who is your IT provider/partner?
 - Ask for guidance
 - Or Book a free 30 min consultation via Hub

Connect with the Hub today!

- » Digital Transformation Hub Guides
 - [Tech Foundations](#)
 - [Microsoft 365 not-for-profit program](#)
 - [MS 365 Pricing and plans](#)
 - Additional training options for [MS Office products](#)
 - Enable [remote setup guide](#)
- » Digital Hub consultant [Expert Bar](#)
- » Take [2021 NFP Digital Tech Survey](#)



THANK YOU!