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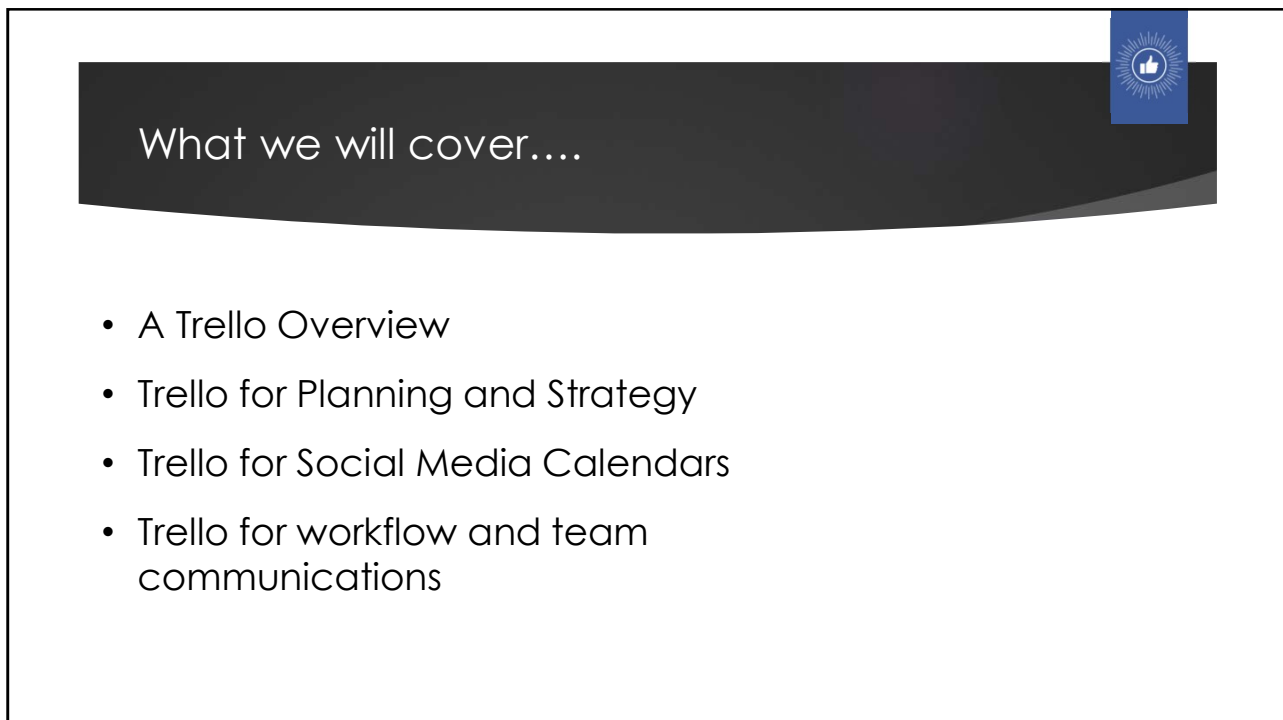
Welcome to

Trello:

A Social Media Powerhouse”




1



What we will cover....

- A Trello Overview
- Trello for Planning and Strategy
- Trello for Social Media Calendars
- Trello for workflow and team communications



2

What is Trello?

Trello is a visual collaboration, productivity and planning tool that can be used in real time for many important tasks and functions within an organization

Better yet.....it is FREE!

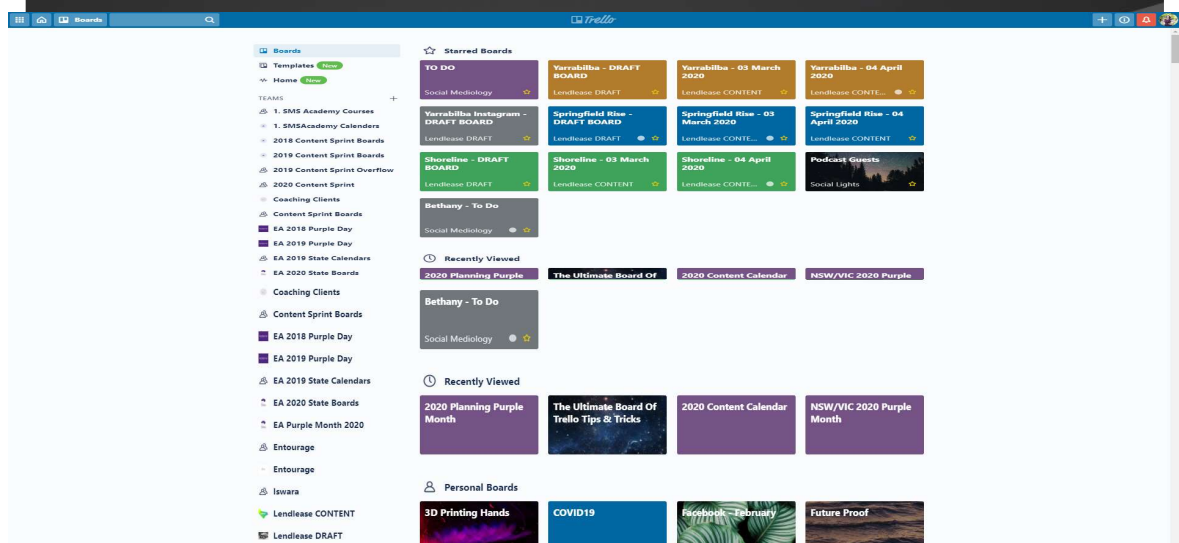
Available on desktop and mobile

Trello has Boards, Lists and Cards

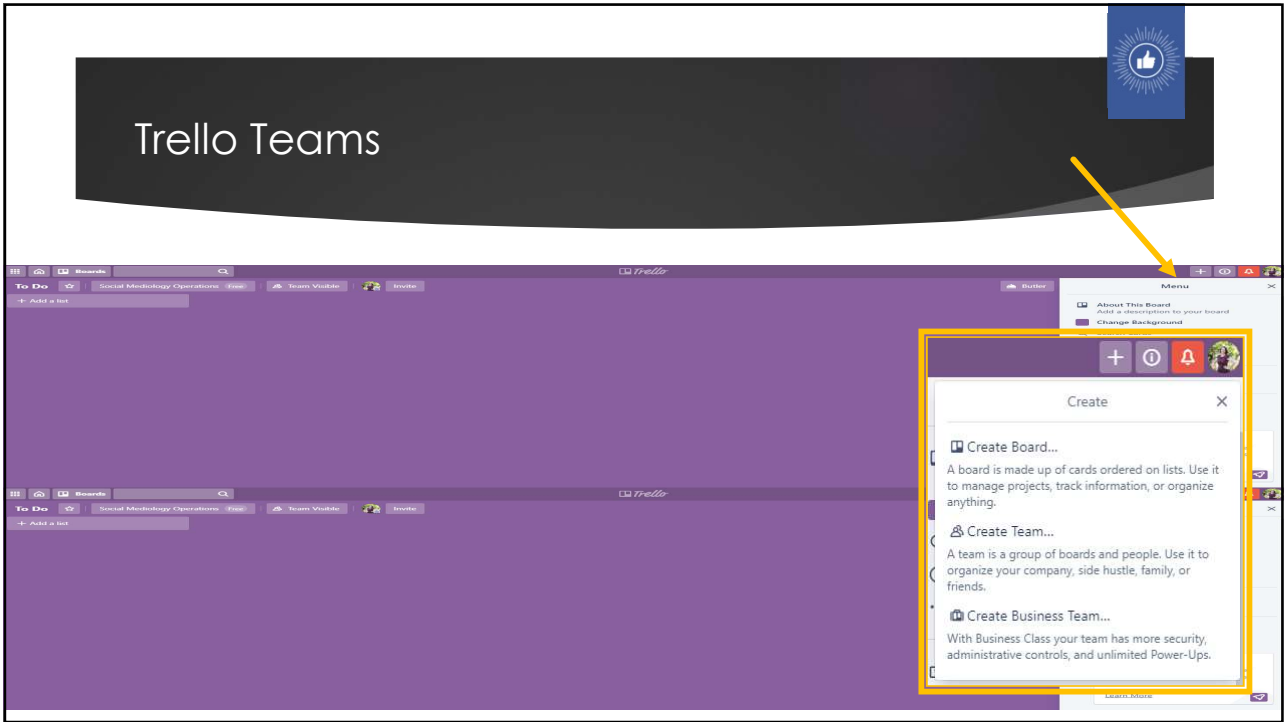


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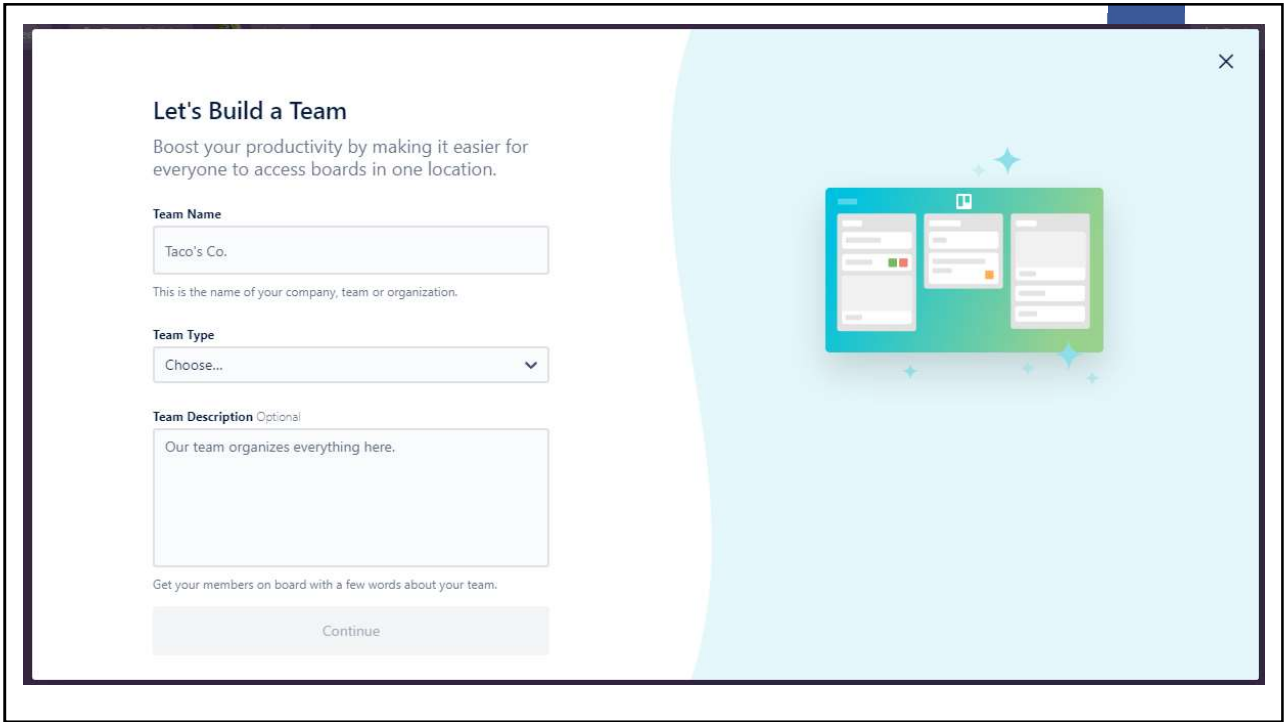
Trello Boards



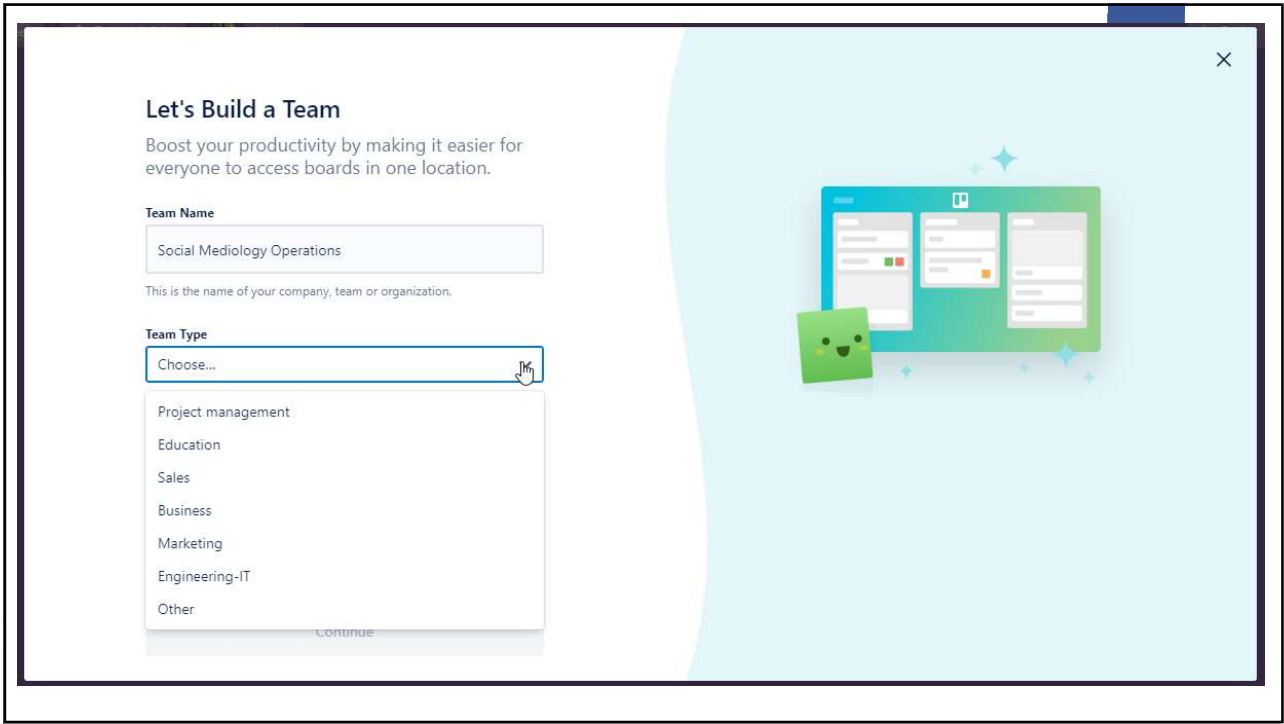
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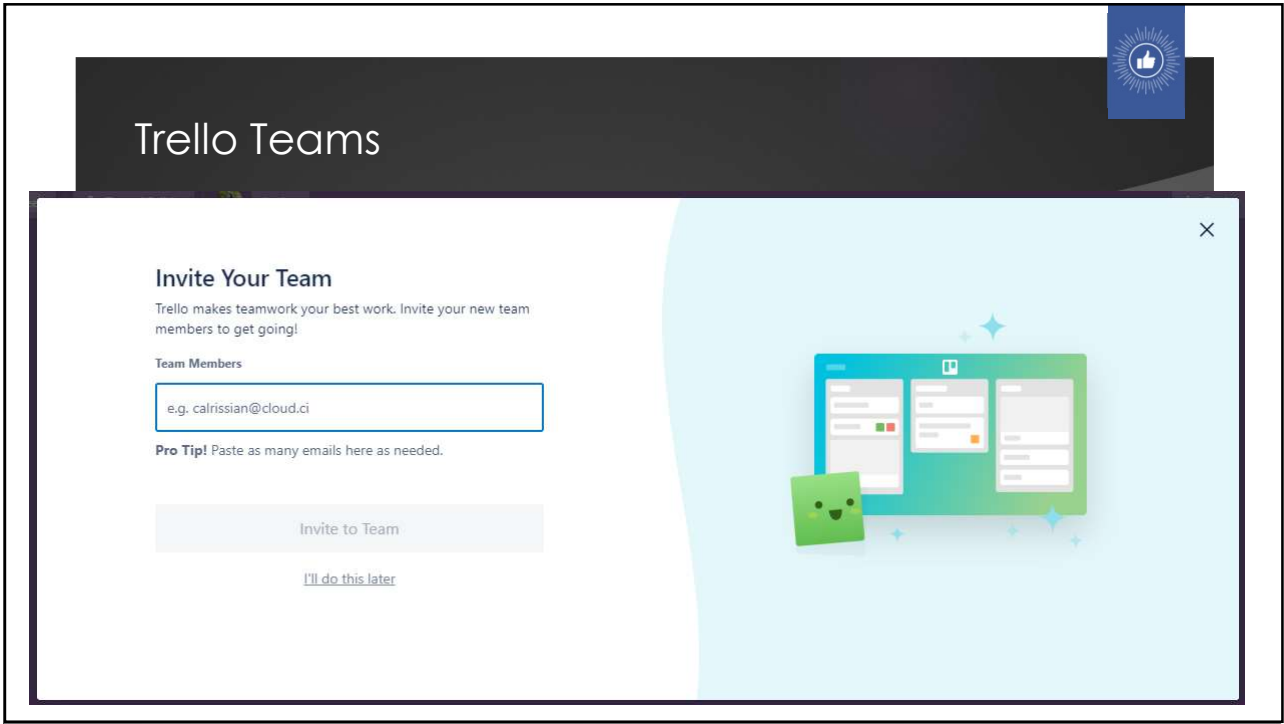
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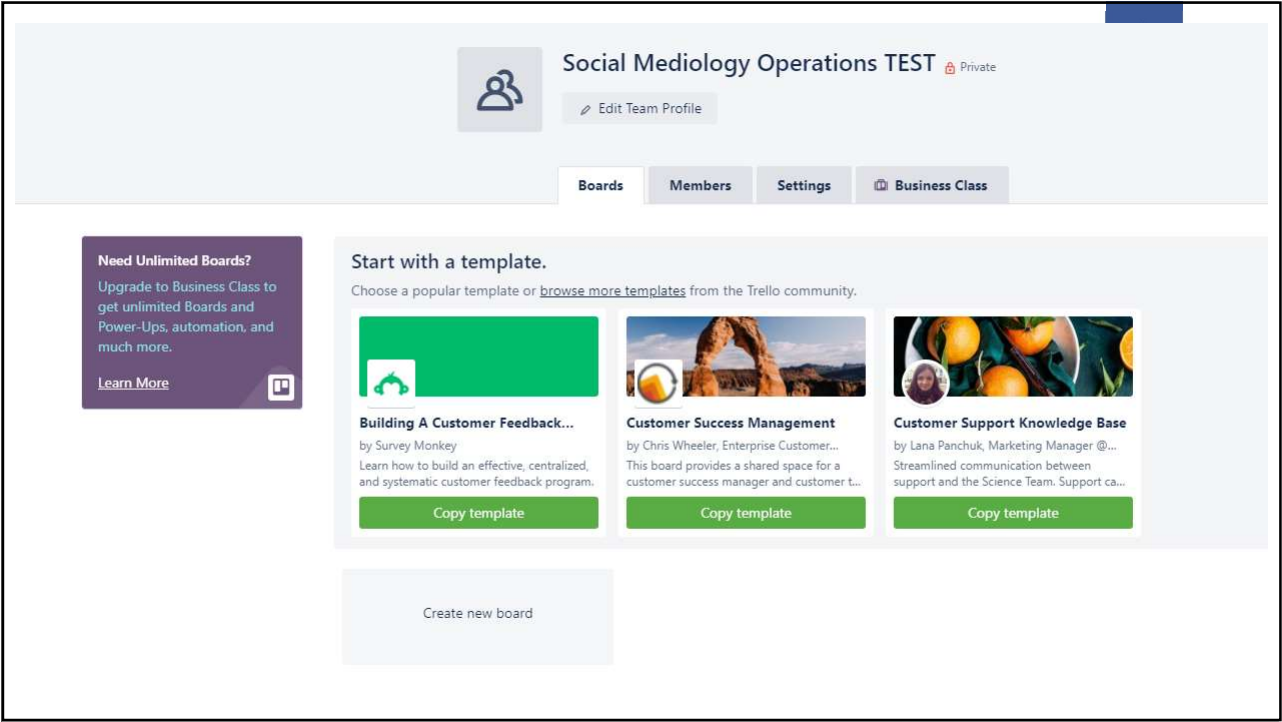
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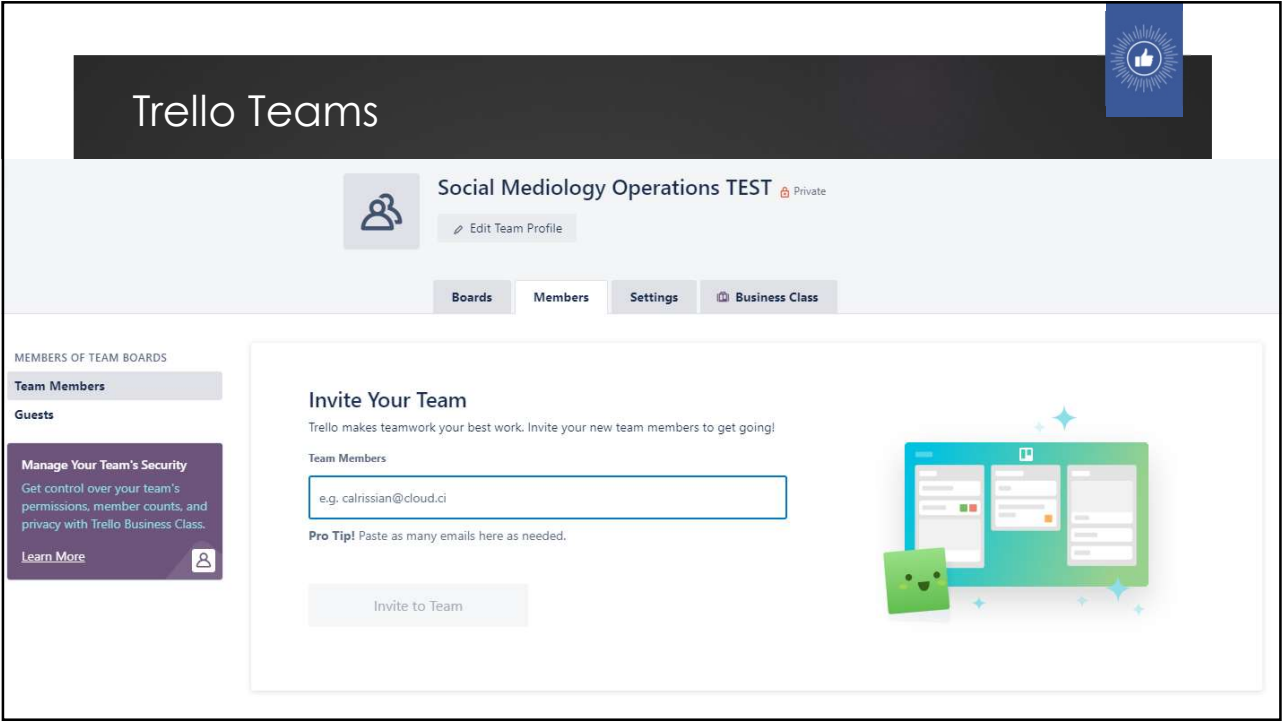
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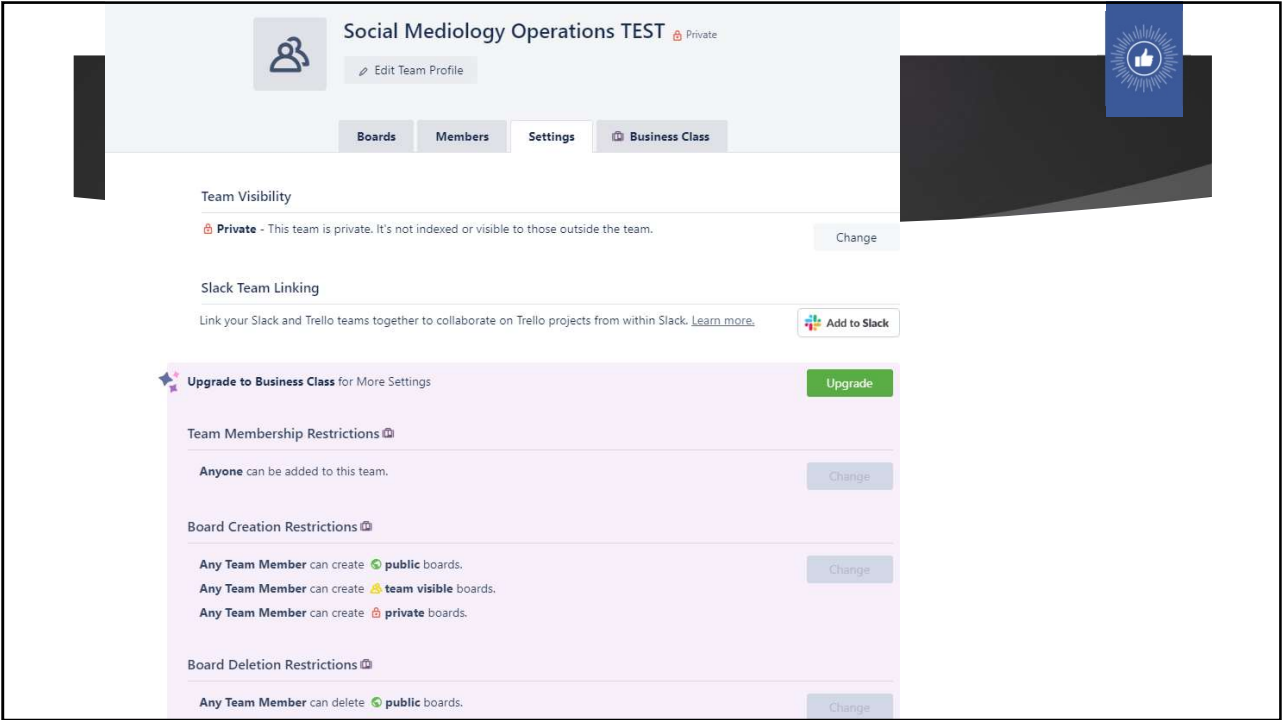
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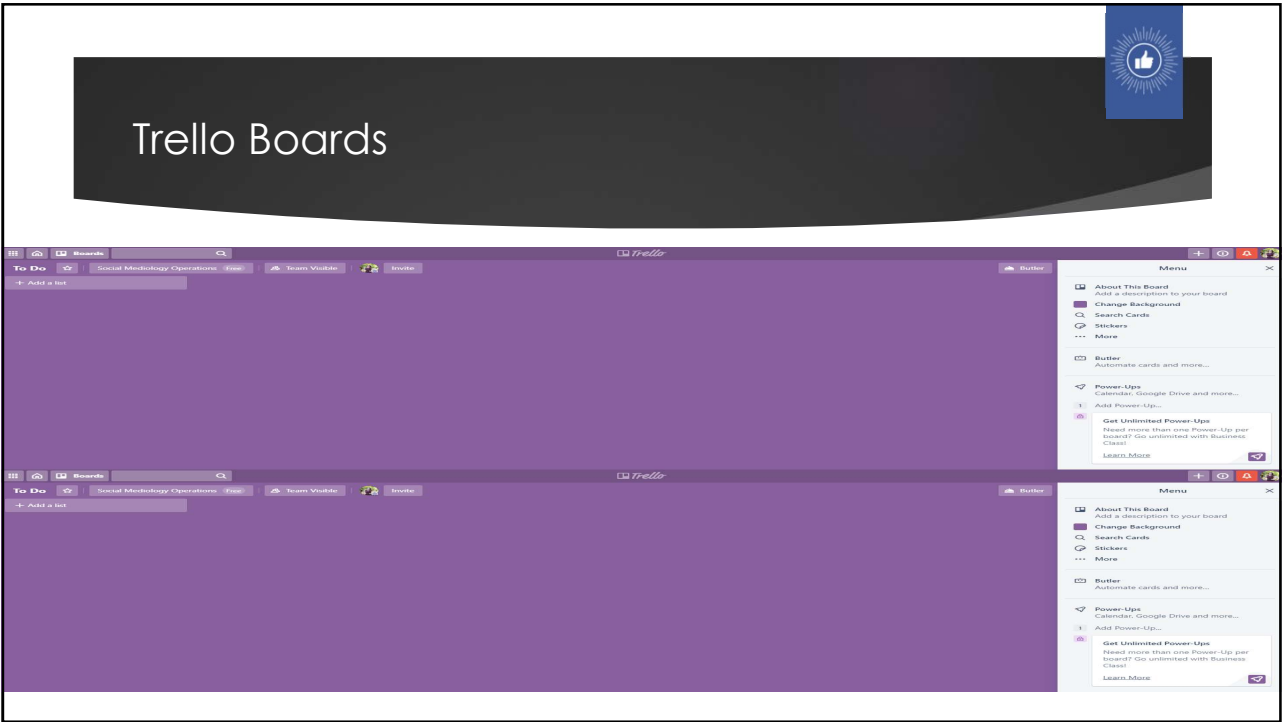
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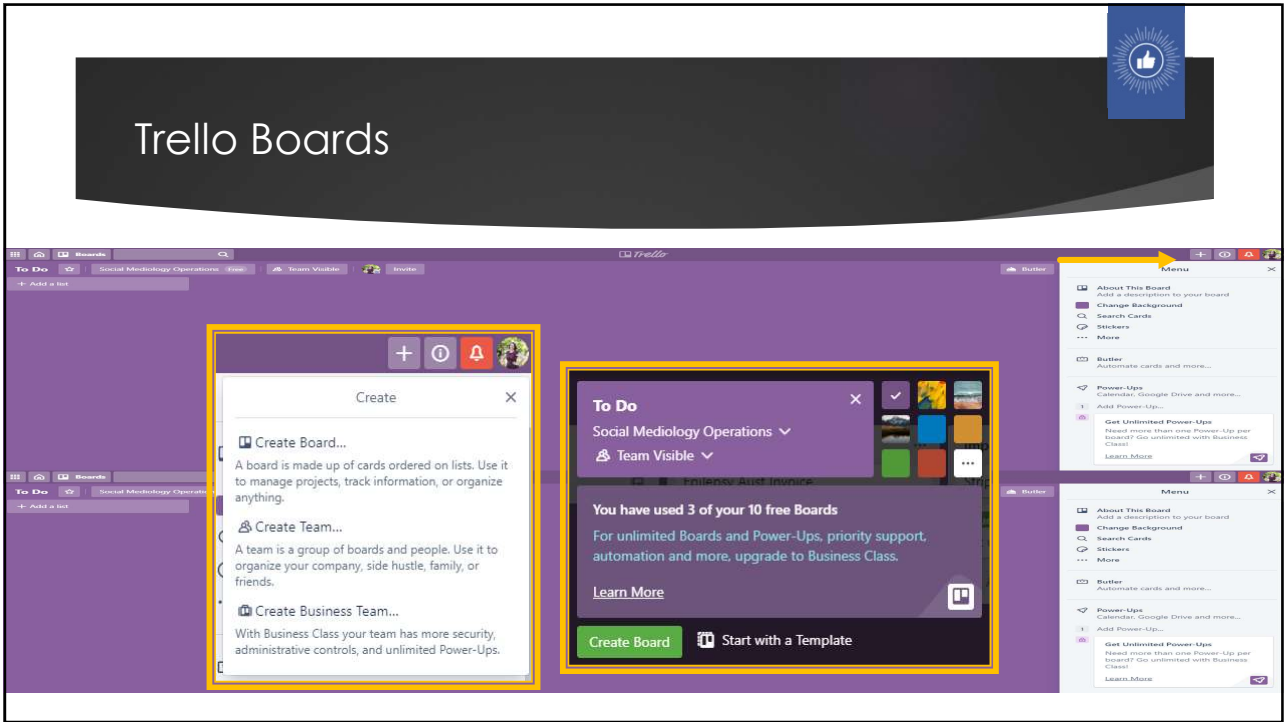
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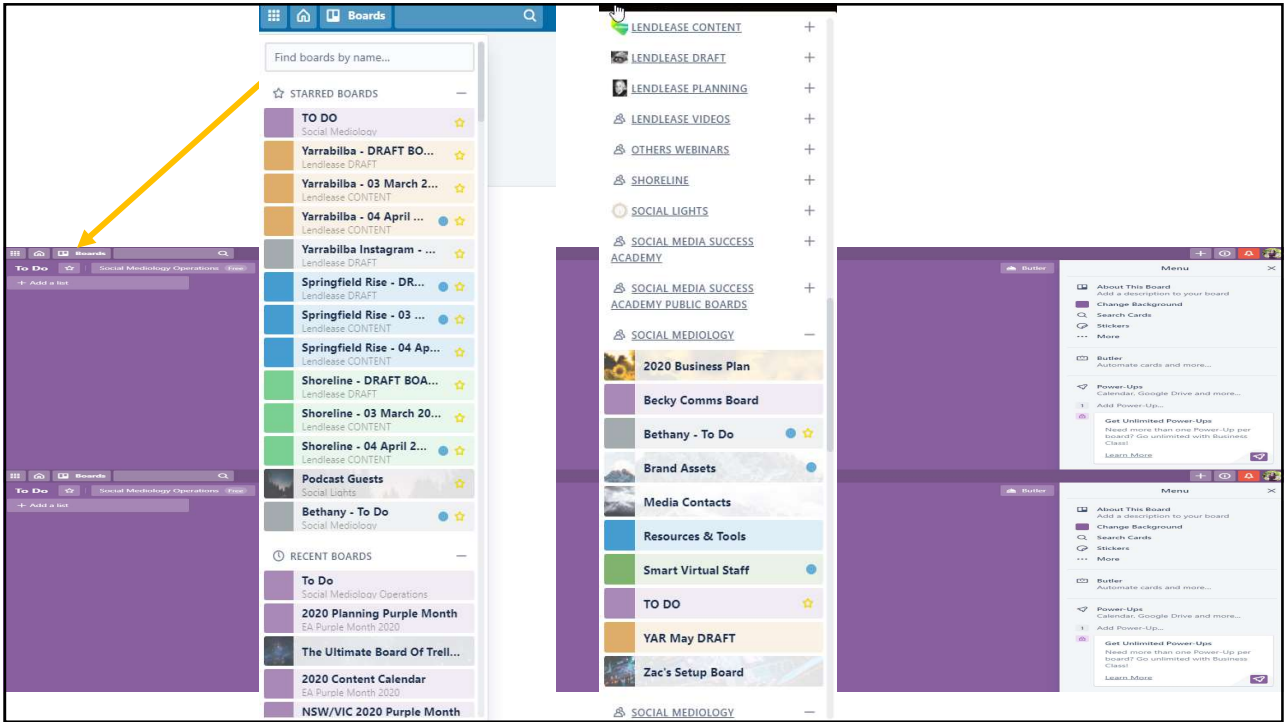
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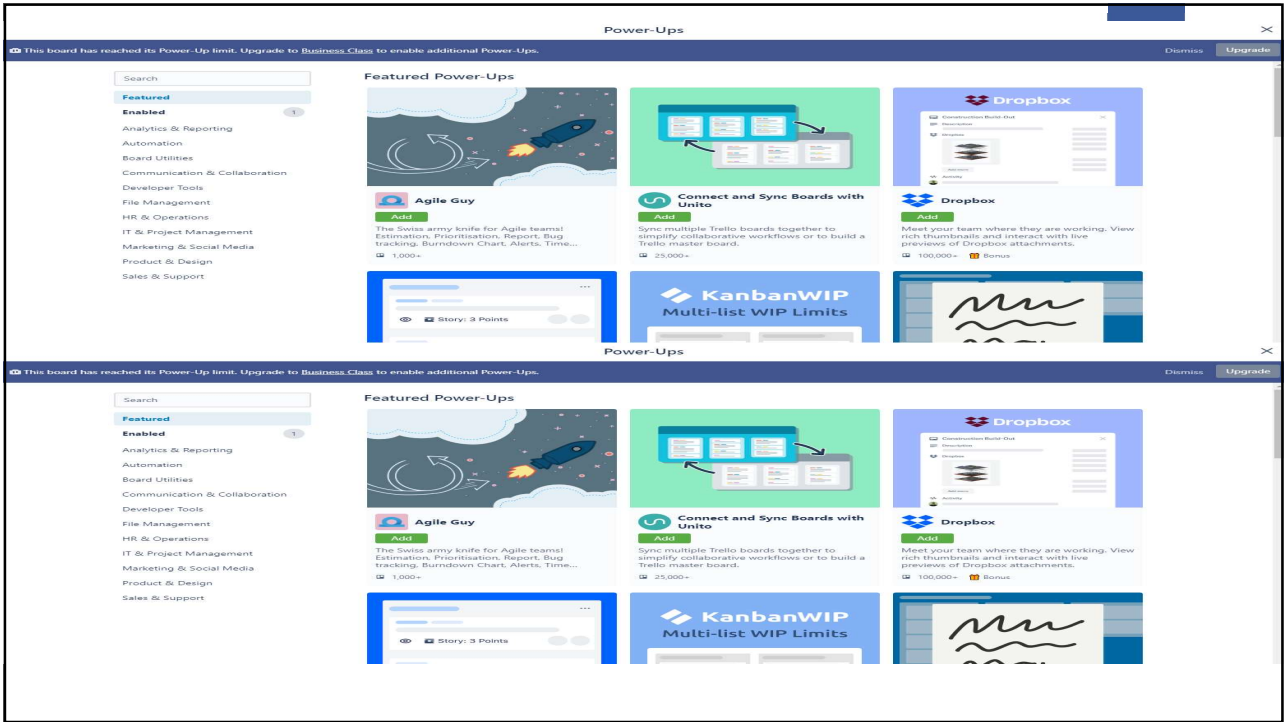
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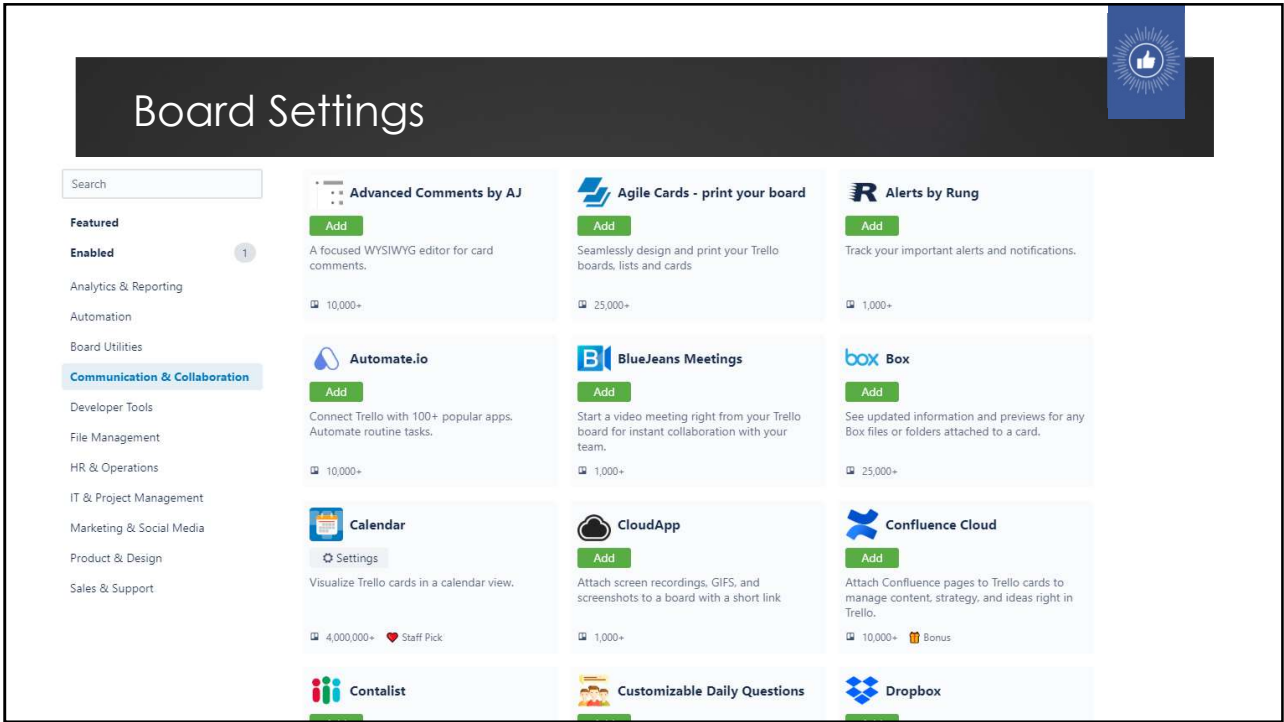
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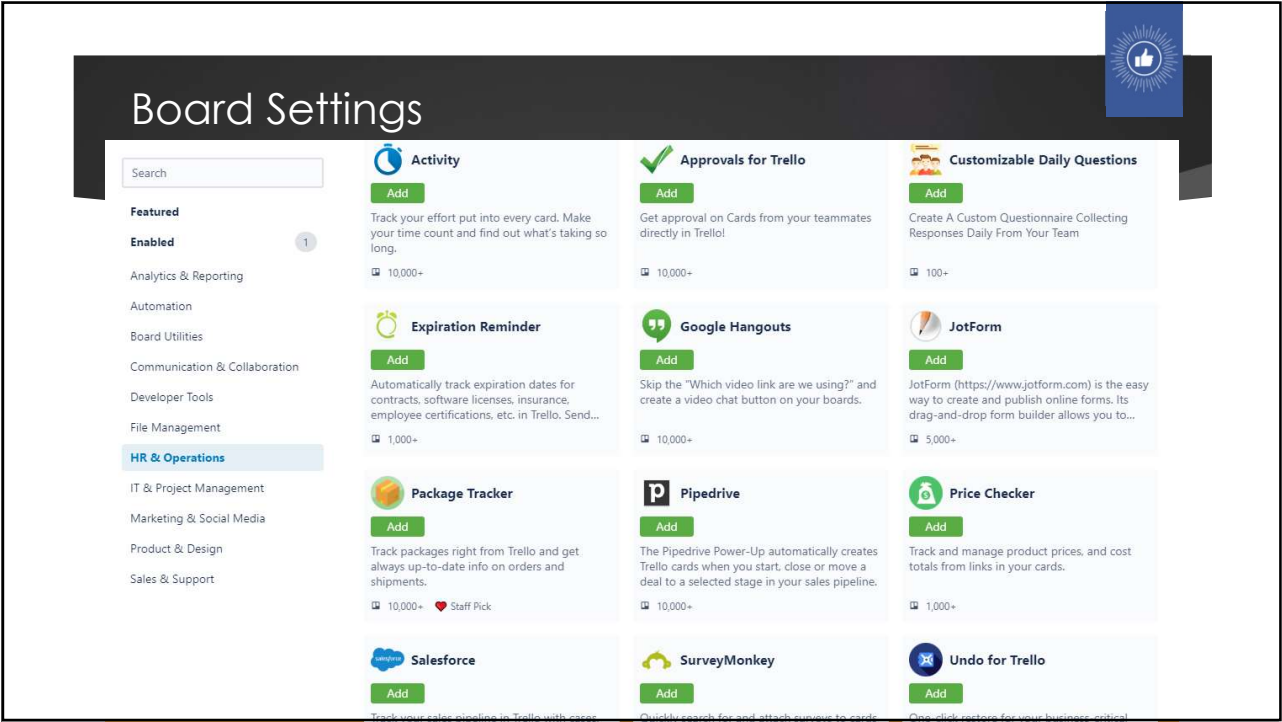
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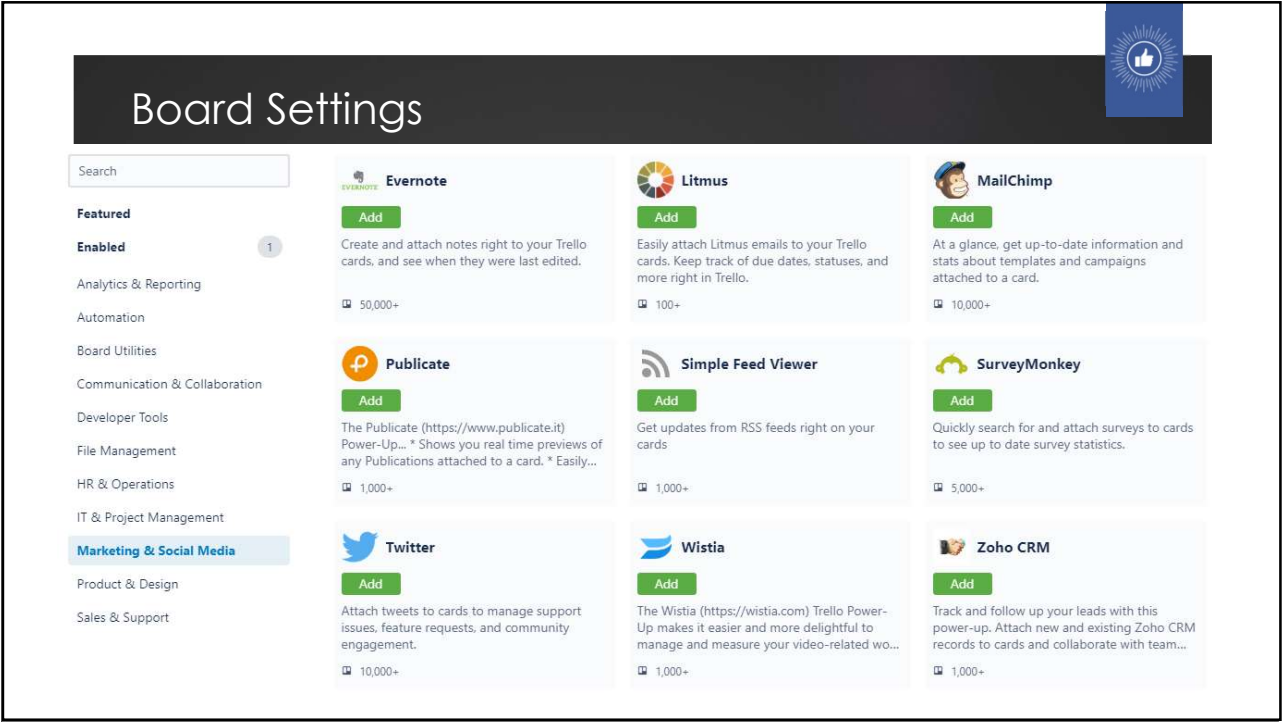
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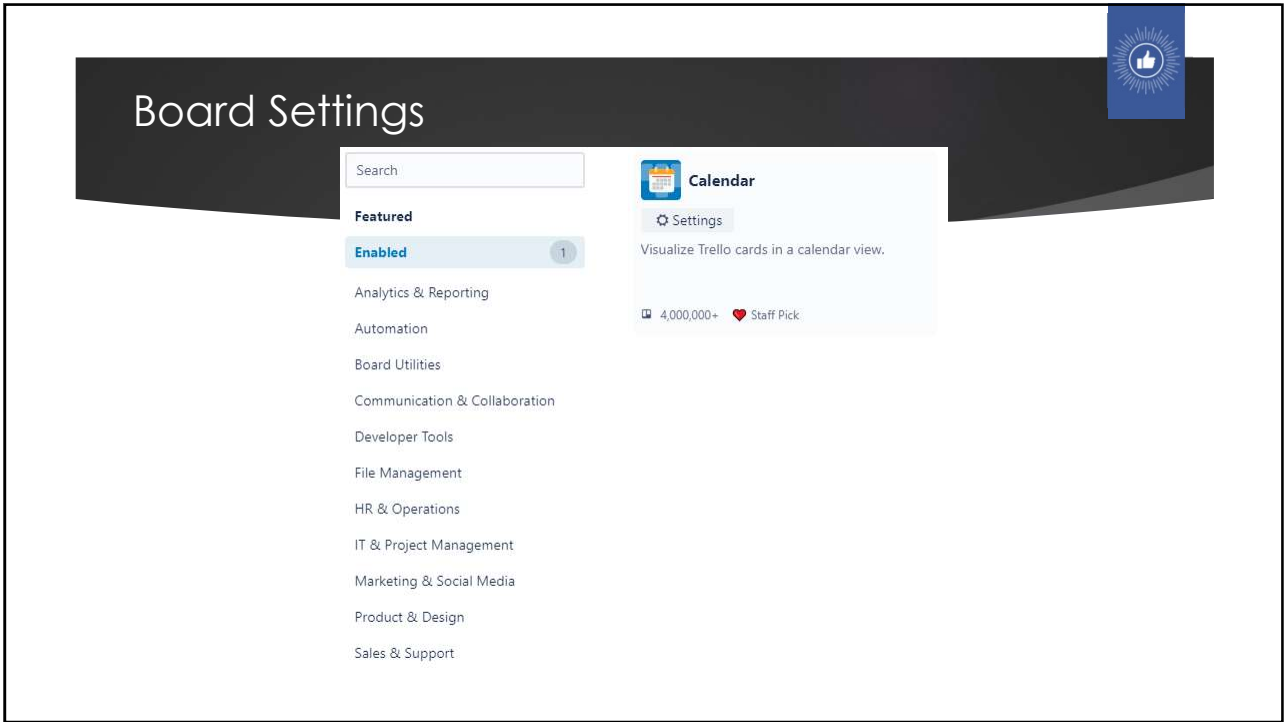
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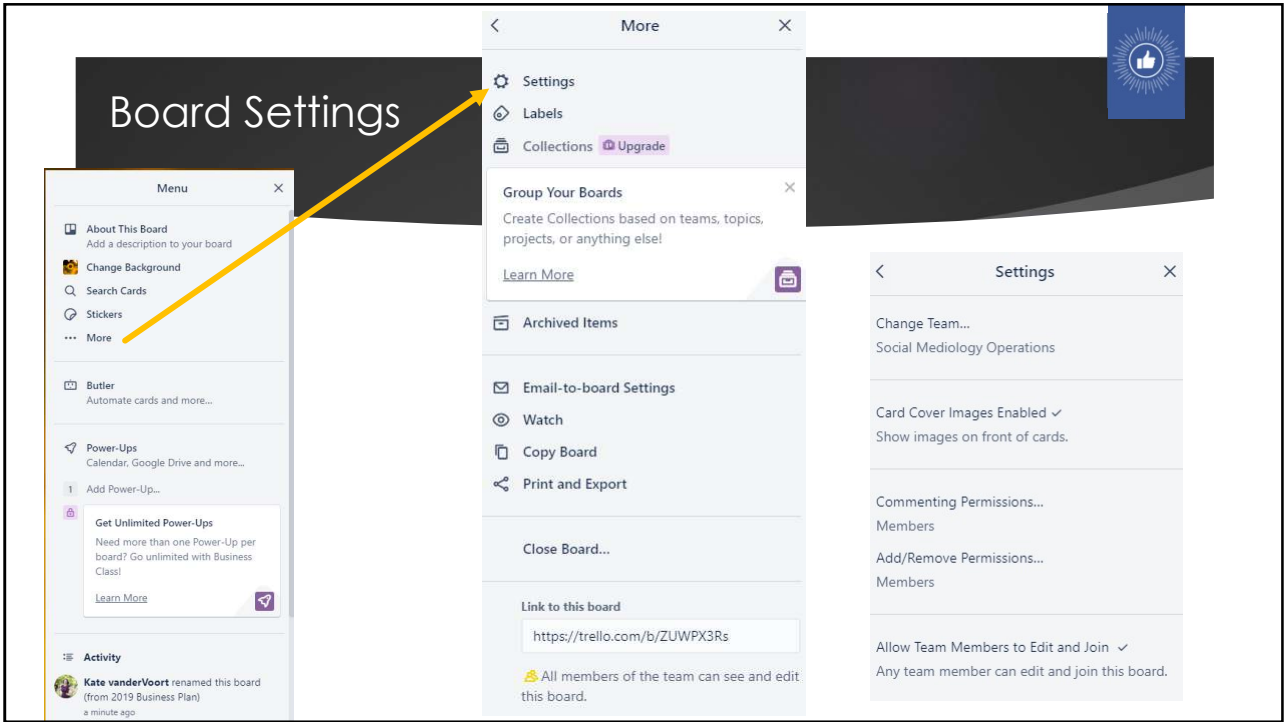
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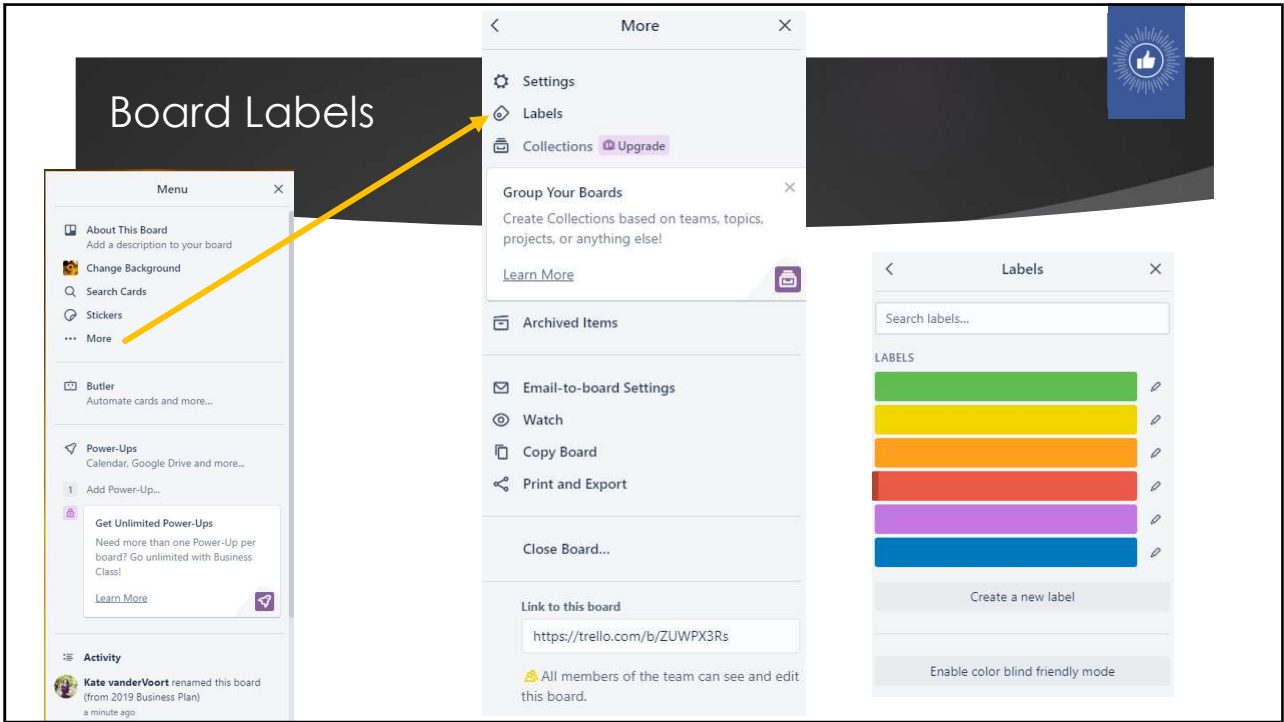
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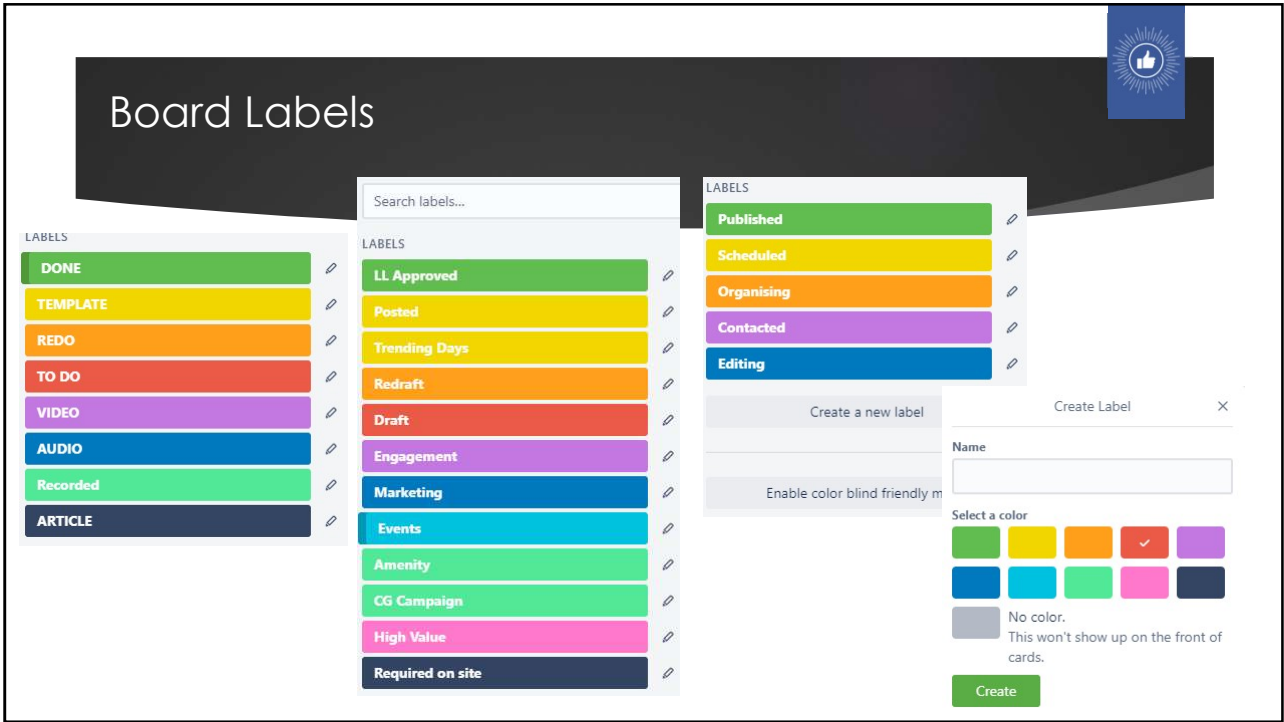
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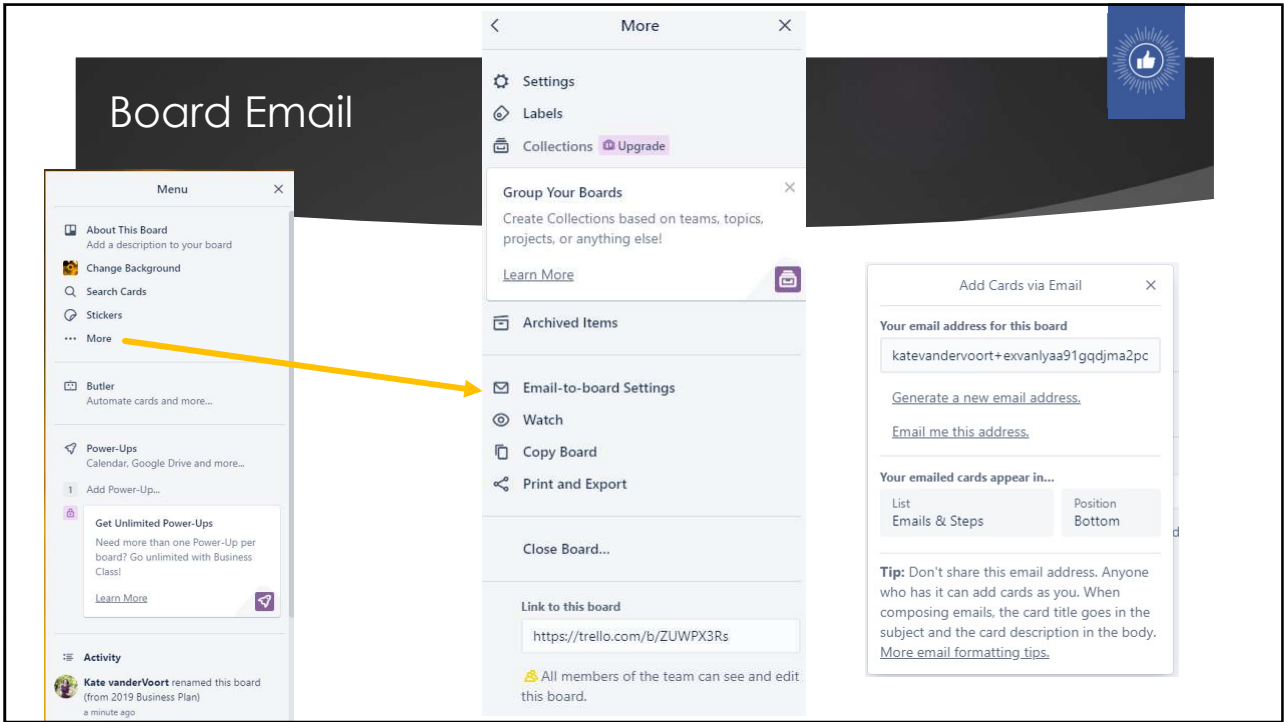
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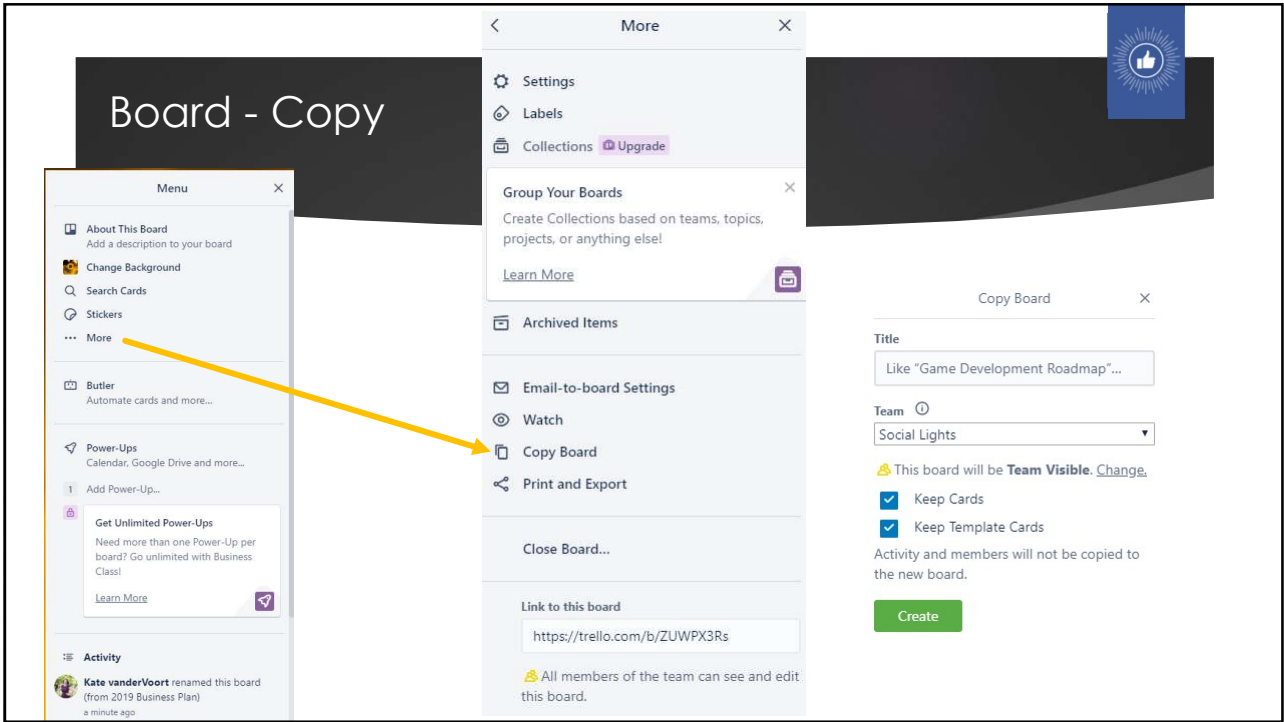
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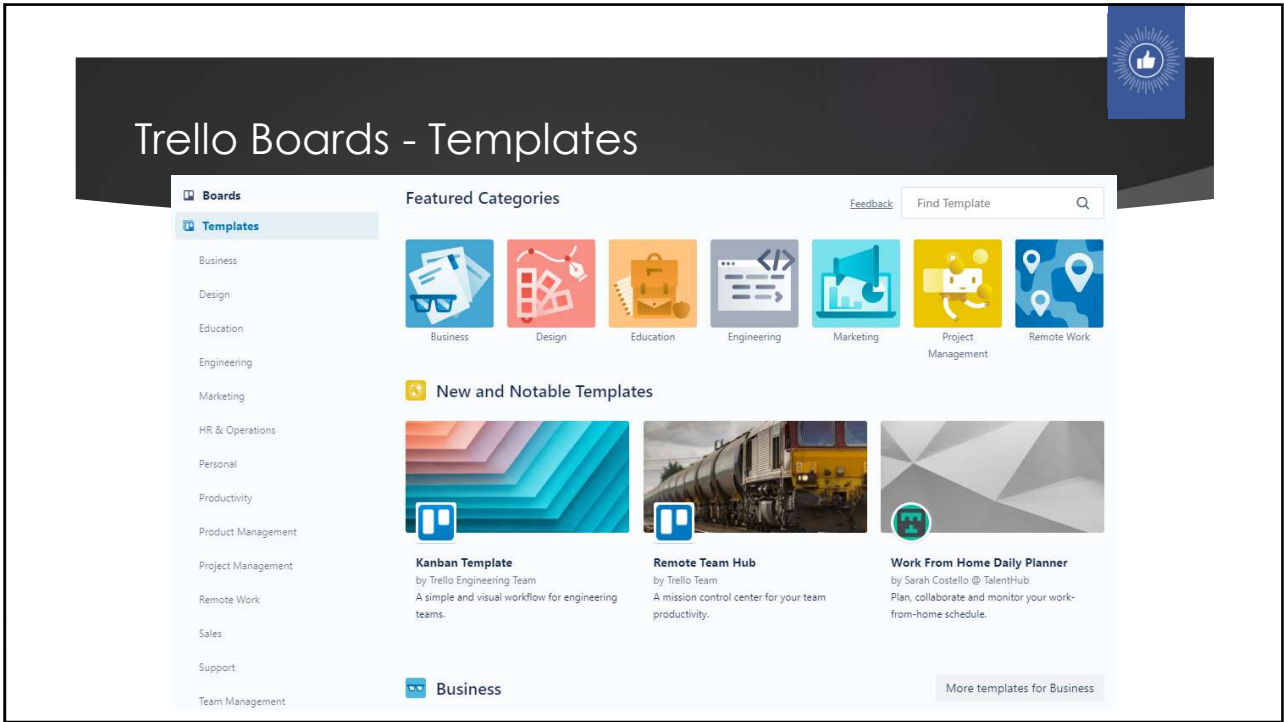
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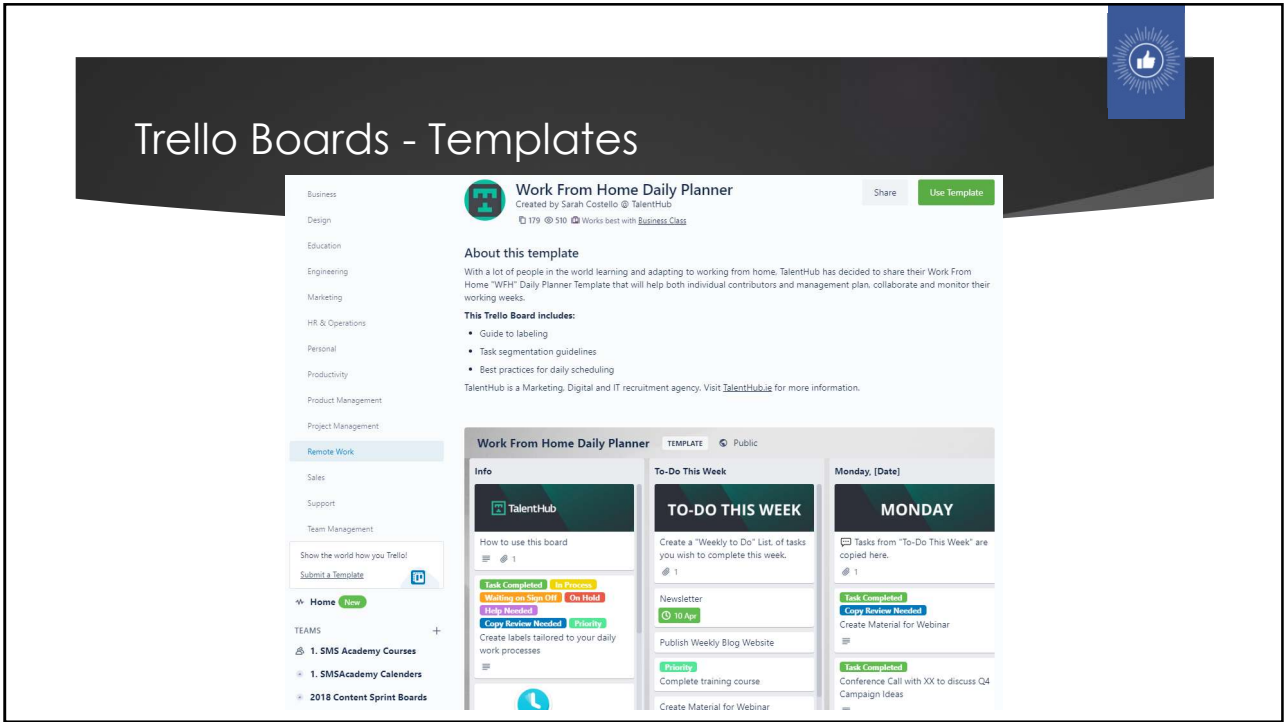
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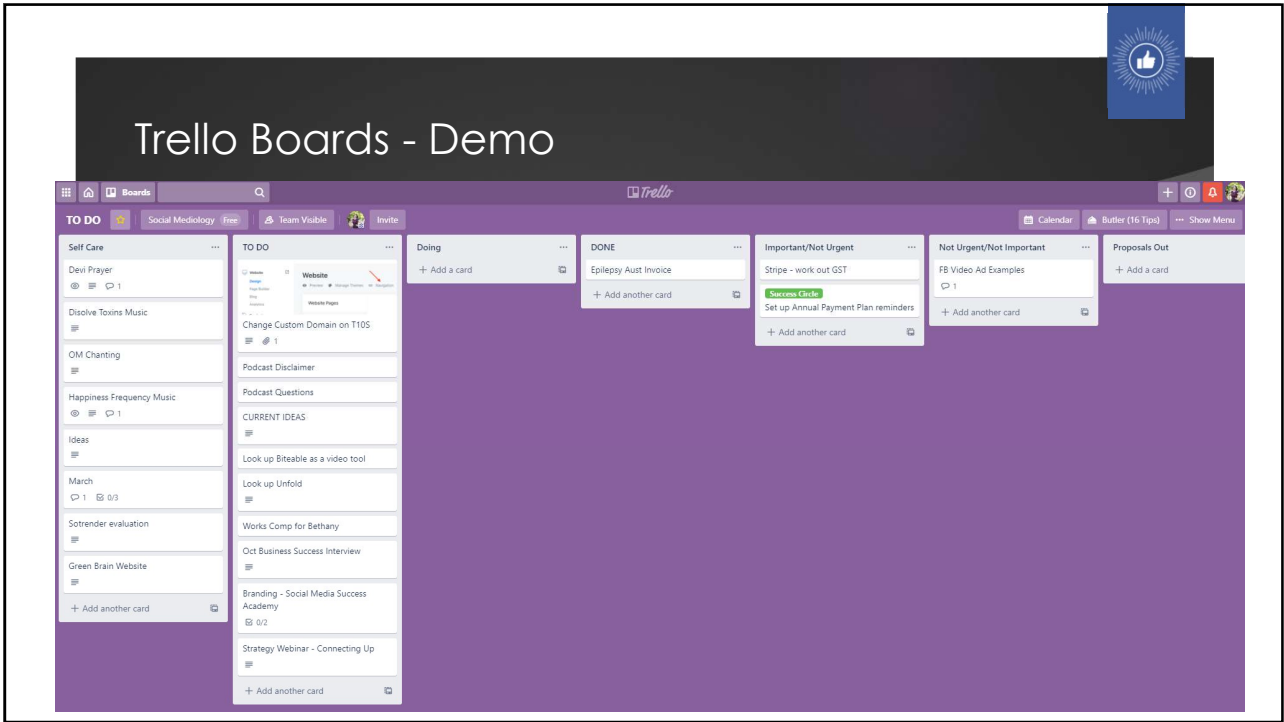
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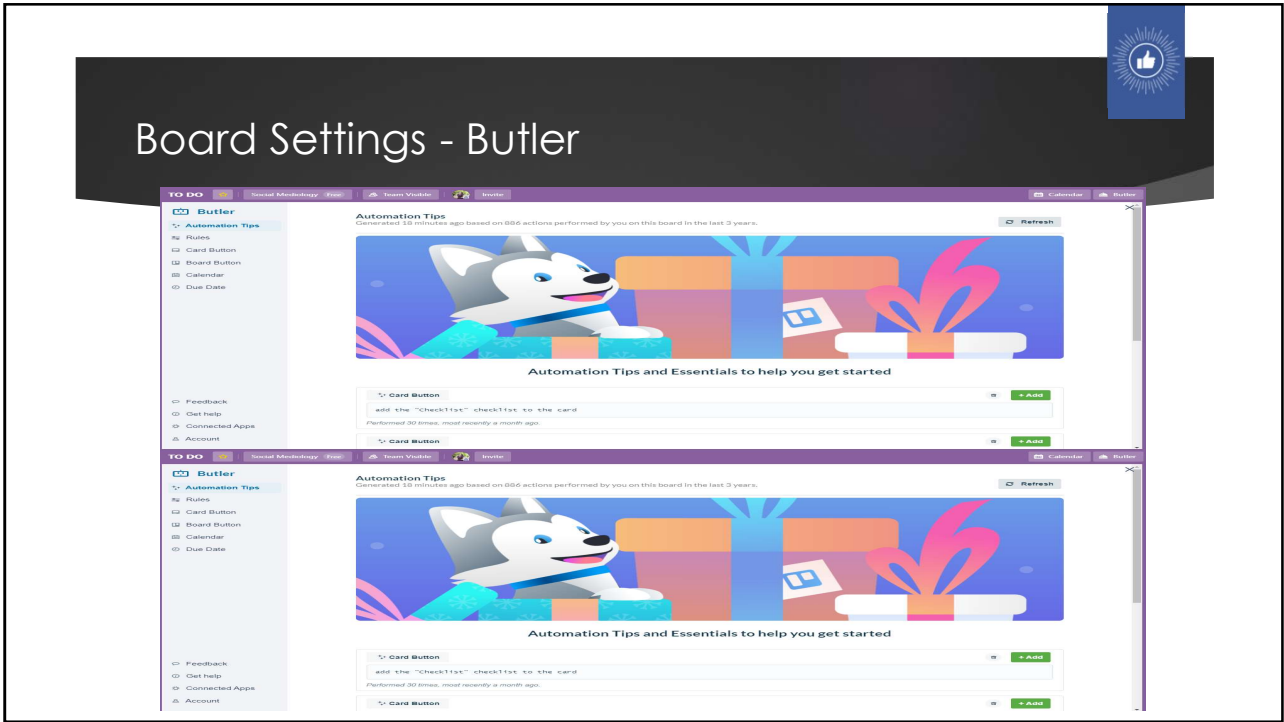
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28

Butler

Automation Tips

Rules

Card Button

Board Button

Calendar

Due Date

Feedback

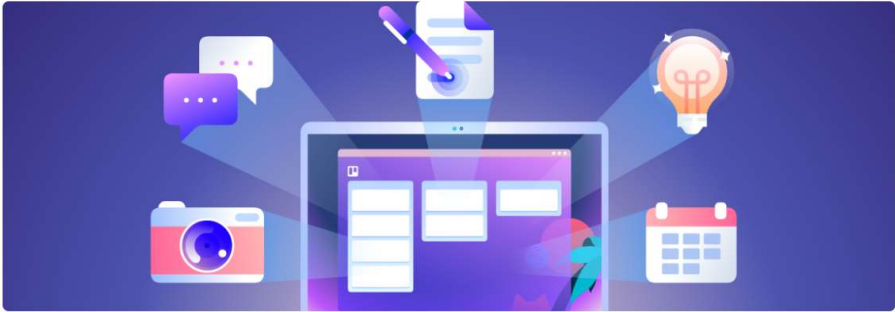
Get help

Connected Apps

Account

Rules

Create Rule



Turn your Trello board into an automation machine.

- Create rules to have Butler automatically react to your actions on a board.
- Take productivity to the next level with simple "When this, do that" format.
- Here are some examples:
 - When a card is created in list "To Do" by me, add the "Steps" checklist.
 - When a card is moved to list "Done" by anyone, mark the due date as complete and remove all members from the card.
 - When I am added to a card, set the due date in 5 working days and post a comment saying "I got this!"

29

Board Settings - Butler

Butler

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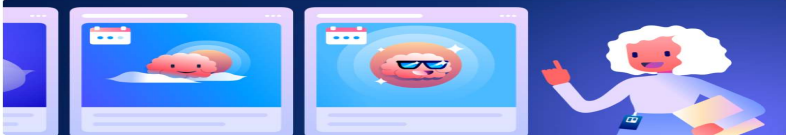
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Card Buttons

Create Button




Trello cards, your way.

- Create custom buttons that appear right on the back of every card.
- Perform the actions you do most often with just one click.
- Here are some examples:
 - Assign Me join the card, add the yellow "In Progress" label, and an empty checklist named "To Do" to the card.

Card Buttons

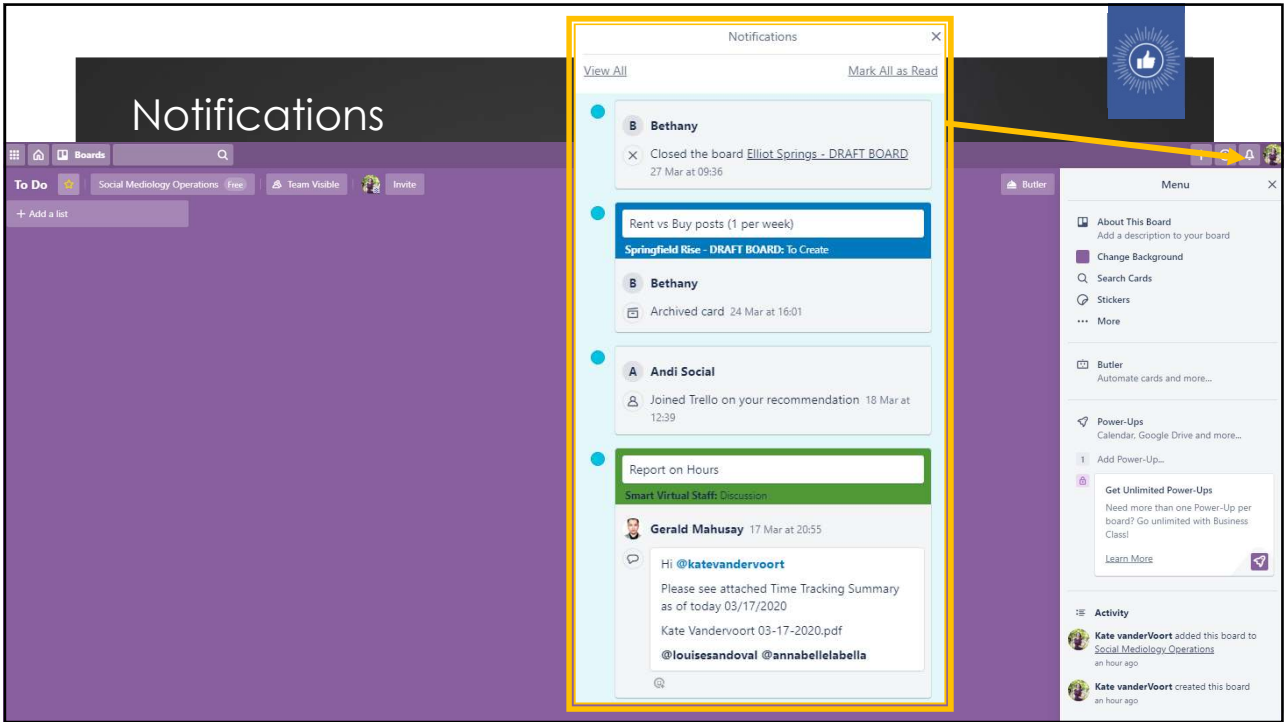
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30



31



32